

TERMS OF REFERENCE

Engagement of Professional Technical Service Provider who shall prepare the complete Technical Documents/ Detailed Engineering Designs of various proposed projects intended for CENTER AND RESIDENTIAL CARE FACILITIES in selected areas of South Cotabato and Cotabato City.

I. Background and Rationale

The Department of Social Welfare and Development (DSWD) as the major arm of the state for social welfare, social justice and social protection, aims to lead in the formulation, implementation, and coordination of social welfare and development policies and programs for the poor, vulnerable and disadvantage sectors. Pursuant to the Department's thrust towards providing expedient and compassionate service to the public, it continually seeks the approval of budget to upgrade the Centers and Residential Care Facilities into a centers of excellence.

The Centers and Residential Care facilities (CRCF) significantly contribute to the attainment of the Department's organizational outcome. As the vanguard of hope that will provide therapeutic, protective and safe environment, the Centers and Residential care Facilities (CRCF) aim to provide exemplary service in the protection and rehabilitation of marginalized and disadvantaged individuals, groups, and families.

The approval of 2018 General Appropriation Act (GAA) provides the allocation of ₱ 2.3 Billion for DSWD Centers and residential care facilities, of which, the amount of almost 136 Million is allocated for Field Office XII. This initiative posts a challenge to the Department as all projects should be completed by the end of 2018. Regardless of scope and funding, these projects require same degree of effort and diligence. The terrain of operation requires management of scope, cost and time/schedule, and well-defined plans reflecting the desired results.

In order to pursue the target timeline of project implementation, notwithstanding the bulk and difficulties in the preparation of all required technical documents such as, but not limited to, engineering plans, designs, technical specifications, and detailed cost estimates, it is deemed necessary to engage Professional Technical Service Provider to undertake the preparation of the said documents which are pre-requisite to the start of project implementation.

II. Objectives and Scope of Engagement

The engagement of Technical Service Provider is intended to support the Department in pursuing its implementation target for CRCF Project particularly in the pre-engineering stage as they will be responsible in the preparation of all technical documents.

For this particular undertaking, the Service Provider is expected to provide a complete engineering plans, designs/specifications, and detailed cost estimates including professional fees for signing and sealing of all documents including permit requirements and other related technical documents for the following projects situated in selected areas of **South Cotabato** and **Cotabato City**, as follows: