

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
Field Office XII, Koronadal City

REQUEST FOR QUOTATION

Company Name: _____
Address _____
Contact Person: _____
Contact No.: _____

RFQ No.: 2020-09-0582
Date: 9/9/2020

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed below, please attach in your quotations a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to DSWD-BAC Secretariat at DSWD Field Office XII, Purok Bumanaag, Brgy. Zone III, Koronadal City or email at procurement.fo12@dswd.gov.ph on or before September 14, 2020, 10:00 A.M.

Very truly yours,


SAIFODEN T. BATADOR
Head, Procurement Section

TERMS AND CONDITIONS:

1. Award shall be made on per: item basis total quoted
2. Quotations validity shall not be less than 30 days.
3. Good/s or Service/s shall be delivered as per schedule.
4. Place of Delivery: REGION XII and Cotabato City
5. Terms of Payment: n/30
6. Liquidated Damages/Penalty: one-tenth (1/10) of one percent for every day of delay shall be imposed on the ur
7. Must be PhilGEPS registered.
8. Indicate brand, model and country of origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Warranty:

(Signature over Printed Name)
Supplier

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

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 BIR TIN Number: _____

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VAT NON-VAT

ITEM NO.	QUANTITY	UNIT	PURCHASER'S SPECIFICATION	BIDDER'S SPECIFICATION	UNIT COST	TOTAL
LOT 1	11	DAYS	VEHICLE RENTAL FOR NORTH COTABATO AREAS			
			1ST MONTH			
			2ND MONTH			
			3RD MONTH			
LOT 2	11	DAYS	VEHICLE RENTAL FOR SULTAN KUDARAT AREAS			
			1ST MONTH			
			2ND MONTH			
			3RD MONTH			
LOT 3	11	DAYS	VEHICLE RENTAL FOR SOUTH COTABATO AREAS			
			1ST MONTH			
			2ND MONTH			
			3RD MONTH			
LOT 4	11	DAYS	VEHICLE RENTAL FOR SARANGANI AREAS			
			1ST MONTH			
			2ND MONTH			
			3RD MONTH			
LOT 5	11	DAYS	VEHICLE RENTAL FOR COTABATO AREAS			
			1ST MONTH			
			2ND MONTH			
			3RD MONTH			
			SPECIFICATIONS:			
			Target Date: within September to November 2020			
			Airconditioned w/ driver			
			No. of Passenger = 4-7			
			Inclusive of Fuel			
			*The vehicle must be in good condition and can accommodate at least 4 passengers			
			*The vehicle must have a driver that is responsible with good moral character; no vices like cigarette smoking, alcohol drinking, drugs, must wear proper attire and prompt/on time in all scheduled trips			
			*The driver must drive safely with a maximum speed of 80kph. He must abide with the given instruction/s of the end-user			
			*The driver must provide his own meal allowance/accommodation in every scheduled trips			
			Approved Budget Ceiling: P825,000.00			
				Please fill up the space for Bidder's Specifications.		
				Failure to indicate could be basis for non-compliance.		

Purpose: VEHICLE RENTAL FOR PROVISION OF TECHNICAL ASSISTANCE AND MONITORING OF SOCIAL AMELIORATION PROGRAM IMPLEMENTATION TO LOCAL GOVERNMENT UNITS (LGUs)

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (PO) or Latter Order (LO) at DSWD Field Office XII, Property and Supply Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original PO means that the bidder is not interested and will be a ground for suspension/blacklisting in DSWD's future biddings.

Canvassed by: _____
 (Signature over printed name)
 Canvasser

Certified by: _____
SAIFODEN T. BATABOR
 Head, Procurement Section

 (Signature over printed name)
 Supplier