

Name of Project : **Bidding of Accommodation and Catering Services for the Conduct of Bridging Leadership Cum External Convergence.**
 Location of the Project : **Koronadal City**

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The Department of Social Welfare and Development (DSWD) Field Office No. 12, through its Bids and Awards Committee (BAC), invites Licensed SUPPLIERS/MANUFACTURERS/DEALERS/PRINTERS to apply for eligibility and to bid for the hereunder project:

Name of the Project : **Bidding of Accommodation and Catering Services for the Conduct of Bridging Leadership Cum External Convergence.**

Location : **Koronadal City**
 Brief Description :

| No. | Unit | Description | Quantity |
|-----|------|--|----------|
| 1. | pax | Accommodation and Catering Services for 18 days (3 batches) Specifications: Meals: Three(3) meals per day -Breakfast: Rice, 4 viands with soup, and juice/Soft drinks in can -Lunch: Rice, 4 viands with soup, dessert, and juice/Soft drinks in can -Dinner: Rice, 4 viands with soup, dessert, and juice/Soft drinks in can (Three(3) Viands: Fish, beef, chicken, vegetable) Snacks: Two(2) Snacks per day -AM and PM snacks (combination of Pancit, bihon, and/or Spaghetti with bread and juice/soft drinks in can) Free Flowing Coffee/ Chocolate 3 wide function halls that can accommodate 40 persons Free use of LCD Projector with wide screen Good/clear sound system with 3 microphones Free use of White board with marker and eraser. Free Socialization package for the last night of activity Free Backdrop and welcome Tarpaulin NON PORK MENU | 120 |

Approved Budget for the Contract : **P 864,000.00**
 Contract Duration : **One Hundred Twenty (120) days**
 Delivery Period : **1st day of delivery will commence Three(3) days after Notice to Proceed**

Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding, and have key personnel and equipment (owned, leased or under purchase) available for the prosecution of the project. The list of minimum equipment requirement is indicated in the Eligibility Forms. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Ocular inspection during the Post-qualification of the lowest calculated bid shall be conducted. All Items should be quoted, otherwise the quotation fails.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A 9184 and its Implementing Rules and Regulation (IRR).

Bid Documents will be available only to prospective bidders upon payment of a non-refundable amount of **P 800.00** to the DSWD Cashier.

The complete schedule of activities is listed, as follows:

| Activities | Schedule |
|---|--|
| 1. Advertisement | March 9 – April 2, 2013 |
| 2. Issuance of Bid Documents | March 9 – April 2, 2013 at DSWD XII Office, Koronadal City |
| 3. Submission of Letter of Intent and Application for Eligibility | March 9 – April 2, 2013 |
| 4. Opening of Bids | April 2, 2013, 9:00 AM at DSWD XII Office, Koronadal City |
| 5. Bids Evaluation | April 3, 2013 |
| 6. Post-Qualification | April 4, 2013 |
| 7. Notice of Award | April 5, 2013 |

The DSWD FO No. 12 assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:


FELINA A. QUIÑONES
BAC Chairman

Dates of Publication: March 9-April 2, 2013
At: 1.) DSWD Website
2.) DSWD FO 12 Bulletin
3.) PhilGEPS