

PROPERTY DISPOSAL AND AWARDS COMMITTEE (PDAC)

INVITATION TO BID (ITB)

1. The Department of Social Welfare and Development Field Office XII (DSWD FOXII) invites all interested parties to participate in the public bidding of four (4) units motor vehicle to be sold as by lot on an "as-is, where-is" basis, as indicated below:

ITEM	DESCRIPTION	No. Units	Location	Floor Price
Lot 1	Toyota Hi-Lux Pickup Model: 1996 Color: White Plate No.: SEK 157 Engine: 2L9385938 Chassis: LNBS7095010	1	DSWD Field Office XII Warehouse at Brgy. New Ilo-Ilo, Tantaran	₱46,300.00
Lot 2	Honda Motorcycle XR Plate No.:5762	1	DSWD Field Office XII Warehouse at Brgy. New Ilo-Ilo, Tantaran	₱12,800
Lot 3	Ford Ranger Pickup Model: 1999 Color: Blue Engine Number: WLT 137203 Chassis: MNCBSFB40XW123789	1	DSWD Field Office XII Warehouse at Brgy. New Ilo-Ilo, Tantaran	₱75,000.00
Lot 4	Ford Ranger Pickup XLT Model: 2001 Engine No.: WLT 214144 Chassis No.: PE2UTF411BA458	1	DSWD Field Office XII Warehouse at Brgy. New Ilo-Ilo, Tantaran	₱61,900.00

2. No bid shall be allowed lower than the said floor price.
3. Prospective bidders may view and inspect the said vehicles at the DSWD Field Office XII Warehouse at Brgy. New Ilo-Ilo, Tantaran, South Cotabato from **March 15, 2022** to **March 21, 2022**, 8:00 A.M to 5:00 P.M.


Only the prospective bidder or his duly authorized representative and one mechanic, if he/she finds it necessary, shall be allowed during the viewing.

4. Upon payment of a non-refundable Bid Fee of Five Hundred Pesos (Php500.00) to the DSWD FO XII Cashier Section, interested bidders may get the Bid Documents at the Property and Supply Section (PSS) located at the Ground Floor, DSWD Field Office XII, Purok Bumaanag, Brgy. Zone III, Koronadal City and can also be inquired through telephone Number (083) 228-6009.
5. Sealed bids will be received at Property and Supply Section (PSS) on or before 12:00 noon of **March 21, 2022** (Monday). The bidder shall enclose in a sealed envelope the following:

- a. Fully-accomplished Bid Form
 - b. Minimum bond equivalent to ten percent (10%) or more of the bid in the form of cash or manager's check issued by a reputable bank payable to the "Department of Social Welfare and Development Field Office XII"
 - c. Photocopy of the bidder's latest and valid Mayor's/Business Permit; In case of submission of the expired permit, the official receipt will be acceptable as proof that the bidder has applied for the renewal of the Mayor's/Business Permit
 - d. Photocopy of the bidder's latest Annual Income Tax Return (BIR Form 1701), stamped "received by BIR or its duly accredited and authorized Institutions"/Tax Clearance (BIR Form 17.14B) or Certificate of Registration (BIR Form 2303), in case of new companies
 - e. Latest notarized Special Power of Attorney (in case the duly authorized bidder's representative is attending the public bidding).
6. The bidder or his/her duly authorized representative must be present during the opening of the bids, otherwise, his/her envelope shall not be opened. They are also required to wear proper attire (slippers, sando, shorts, and rugged jeans are not allowed) when entering the DSWD FO XII premises.
 7. The bid shall be declared void if it does not comply with the requirements mentioned in item nos. 2, 3, 4, and 5. Prior to the issuance of the Notice of Award and to Proceed (NAP), the winning bidder shall present the original copy of the foregoing documents for validation on the day of the opening of bids.
 8. Opening of bids will be held on **March 21, 2022 (Monday)** at exactly 2:00 p.m. at the **DSWD FO XII Covered Court** at Purok Bumanaag, Brgy. Zone III, Koronadal City.
 9. The bond will be returned to the non-winning bidder/s right after the award.
 10. The ten percent (10%) bond shall be forfeited in the following:
 - a. If the winning bidder refuses to accept the award;
 - b. In case the winning bidder fails to make the payment within the prescribed period stated in the NAP; and
 - c. If the winning bidder fails to complete the pick-up/hauling of the property within the prescribed period.
 11. Upon completion of the payment and surrender of one (1) duly notarized Deed of Sale for the purchased vehicles, the winning bidder shall be the recipient of said vehicles.
 12. The representative of the Property and Supply Section (PSS), together with the winning bidder, shall surrender the Philippine Registration Plates (set) to the Land Transportation Office (LTO) provided that the winning bidder has secured a Philippine National Police— Highway Patrol Group Clearance in addition to the Deed of Sale, Inventory List, Notice of Award, Official Receipts, Compulsory Third Party Liability Insurance, Stencils of Chassis and Engine Numbers, and original copy of the LTO Official Receipt / Certificate of Registration.

Actual physical possession of the vehicle shall be made after the registration has been completed and the winning bidder shall be required to haul/transport the same within seven (7) working days.

13. The winning bidder shall pay, in addition to the purchase price, any taxes, customs duties, costs or charges of any kind or nature whatsoever levied, or to be levied in connection with the sale of vehicles. All expenses, including the notarization of documents related to the sale, and incidental to the hauling of the vehicles, shall be borne by the winning bidder.
14. The Property Disposal and Awards Committee (PDAC) shall not, directly or indirectly, in whole or in part, entertain any third-party transactions (i.e., second buyers) for the vehicles that will be bidded out. Any claims with regard to the aforementioned disposal should be directed to the winning bidder being the official recipient of the unserviceable motor vehicles.
15. This ITB will be posted in at least three (3) public places in the locality and at the DSWD FO XII Website on **March 15-21, 2022**. The PDAC reserves the right to reject any or all of the bids with or without cause, to annul the bidding process, to waive any defect in them and to award the bidder whose bid is the most advantageous to the government.


BAILANO SALIK-ALI, RSW, MPA
OIC-ASSISTANT REGIONAL DIRECTOR FOR ADMINISTRATION/PDAC CHAIRPERSON