



REPUBLIC OF THE PHILIPPINES

**DEPARTMENT OF SOCIAL WELFARE
AND DEVELOPMENT FIELD OFFICE XII**

PUROK BUMANAAG, BRGY. ZONE III, KORONADAL CITY, 9506

**REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT –TWO FAILED BIDDING**

**Procurement of Vehicle Rental to Conduct Re-engagement Activities
to the Decommissioned Combatant of Normalization Program**

Reference Number: NP2FB-DSWD12-2022-NORMALIZATION-001

1. In view of the two-failed biddings, the **Department of Social Welfare and Development Field Office XII (DSWD FO XII)**, through its Bids and Awards Committee (BAC) invites PhilGEPS registered suppliers to participate in the negotiation for the **Procurement of Vehicle Rental to Conduct Re-engagement Activities to the Decommissioned Combatant of Normalization Program** in accordance with Section 53.1 of the Revised Implementing Rules and Regulations (R-IRR) of Republic Act No. 9184, otherwise known as the “Government Procurement Reform Act”.
2. The Approved Budget for the Contract is **One Million Nine Hundred Eighteen Thousand Pesos Only (Php1, 918,000.00)** inclusive of all applicable taxes.
3. Interested Bidders may obtain further information from the DSWD BAC Secretariat at the address and contact number given below from August 12, 2022 to August 18, 2022, 8:00 AM to 4:30 PM.
4. The schedule of the bidding activities are as follows:

ACTIVITIES	SCHEDULE
Advertisement/ Posting of Request for Quotation / Start of Availability of Request for Quotation	August 12, 2022
Deadline of Submission of Quotations and Legal / Technical Documents (in Sealed Envelope)	On or before August 18, 2022, 4:30 PM.
Opening of Quotations	August 19, 2022, 10:00 AM

5. Interested bidders shall submit the following documents in sealed envelopes, labelled as “Negotiated Procurement- Procurement of Vehicle Rental to Conduct Re-engagement Activities to the Decommissioned Combatant of Normalization Program. The envelope labels should also contain the name of the bidder, address, and contact details of the bidder.



Department of Social Welfare and Development

REPUBLIC OF THE PHILIPPINES

**DEPARTMENT OF SOCIAL WELFARE
AND DEVELOPMENT FIELD OFFICE XII**

PUROK BUMANAAG, BRGY. ZONE III, KORONADAL CITY, 9506

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

Technical Documents

- Original copy of Bid Security. If in the form of a Surety Bond, submit also a Certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; and
- Conformity with the Schedule of Requirements and Technical Specifications **(please see Annex A and B)**
- Original duly signed Omnibus Sworn Statement (OSS) **(Annex C)**; and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

II. FINANCIAL COMPONENT ENVELOPE

- Original of duly signed and accomplished Financial Bid Form;

6. The **DSWD FO XII** reserves the right to accept or reject any bid/proposal, annul the bidding process, and to reject all bids/proposals at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

Sgd.
BAILANO SALIK-ALI, RSW
Chairperson, DSWD FOXII BAC

August 12, 2022

**Price Quotation Form for the Procurement of Vehicle Rental to
Conduct Re-engagement Activities to the Decommissioned
Combatant of Normalization Program**

Date: _____
Ref. No. NP2FB-DSWD12-2022-NORMALIZATION-001

To: **DSWD Field Office XII**
Purok Bumanaag, Zone III
Koronadal City

Gentlemen and/or Ladies:

Having examined the **Invitation for Negotiated Procurement** including the Amendments and Modifications, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver services for the **Procurement of Vehicle Rental to Conduct Re-engagement Activities to the Decommissioned Combatant of Normalization Program** for the sum of

[total price offer amount in words]

in conformity with the said Bidding Documents for the sum

(₱ _____)

[total price offer amount in figures]

or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amount, and within the times specified in the Bidding Documents.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Price Quote or any Price Quote you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to this Request for Quotation.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Price Proposal Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____, 2022

Signature

in the capacity of

Duly authorized to sign Bid for and on behalf of _____

For Goods Offered From Within the Philippines

Name of Bidder _____ . Invitation to Bid¹ Number NP2FB-DSWD12-2022-NORMALIZATION-001. Page ___ of ___.

2	<p>*STILL IN THE AREA OF ZAMBOANGA CITY AND ZAMBO DEL NORTE -7 DAYS</p> <p>-6 units for 7 days</p> <p>NOTE : 6 units of van intended for 11 Municipalities of Zamboanga Del Norte</p> <p>1. Baliguian 2. Godod, 3. Gutalac 4. Kalawit 5. Labasin 6. Liloy 7. Salog 8. Sibuco 9. Siocon 10. Sirawi and Zamboanga for 7 days travel from official station to certain Municipalities.</p>							
3	<p>*6 UNITS FROM ZAMBOANGA CITY and ZAMBOANGA DEL SUR -1 DAY GOING BACK TO KORONADAL CITY</p> <p>*14 UNITS FROM ZAMBOANGA CITY TO KORONADAL CITY for one (1) day travel</p> <p>- to fetch the staffs of Normalization program</p>							
Lot 2	<p>GOING TO LANA DEL SUR AND LANA DEL NORTE</p>							
1	<p>*20 UNITS FROM KORONADAL TO LANA DEL NORTE, LANA DEL SUR, and ILIGAN CITY -5 DAYS</p> <p>for 5 days back and forth travel</p> <p>NOTE:</p>							

For Goods Offered From Within the Philippines

Name of Bidder _____ . Invitation to Bid¹ Number NP2FB-DSWD12-2022-NORMALIZATION-001. Page ___ of ___.

	<p>Twenty (20) units intended for Ten (10) Municipalities target for re-engagement activities 1.Malabang 2. Picong 3. Kauswagan 4. Kapatagan 5. Maigo 6. Monai 7. Kalambugan 8. Tangkal 9. Pantar 10. Iligan City for 5 days activities in Lanao Del Sur and Lanao Del Norte</p>									
	<p>Specification: *At least 14 seaters Van, Maximum of 7 passengers including the Driver * Complete car documents * Car should be in good running condition * Driver should be a holder of a driver's license with restriction code 1, 2 *Air conditioned *Back and forth travel * Can travel anytime (On Call) * Fuel included *Health Protocol, Alcohol, and Facemask *No helper allowed *All drivers must be Fully Vaccinated with Booster Card and Vaccination Card *Flexible Date of Travel * vehicle should not PUV, yellow plate or UV express must be green/white plate</p>									

For Goods Offered From Within the Philippines

Name of Bidder _____ . Invitation to Bid¹ Number NP2FB-DSWD12-2022-NORMALIZATION-001. Page ___ of ___.

<p>*Should exclusively engage in rental of vehicle, and must not be a commuter van *Model: should be 2018 and up Note: * Bidders/Trucking services must be readily available for the unexpected emergency travels *No food and accommodation for the driver *Supplier must be from or with in BARMM areas considering the areas for re-engagement * Pick up point is within City of Koronadal. * Expect the whole day duration of travel in the area. * Area of travel: Region IX, X and BARMM Areas. * Payment terms: Payment will be made upon completion per travel. * Delivery Term: as per Schedule</p>								
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[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Price Schedule for Goods Offered from Abroad
[shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. NP2FB-DSWD12-2022-NORMALIZATION-001 Page ____ of ____

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)
Lot 1 1	<p>Car/Van rental For the FY 2022 The following are the target areas of re-engagement GOING TO ZAMBOANGA CITY Day 1: -1 DAY</p> <p>*14 UNITS FROM KORONADAL CITY TO ZAMBOANGA CITY for one (1) day travel - to ferry the staffs of Normalization program</p> <p>*6 units FROM KORONADAL CITY TO ZAMBOANGA CITY and ZAMBOANGA DEL NORTE for one (1) day travel</p>							

	NOTE: 6 units of van will stay in the Zamboanga City and Zamboanga del Norte areas.							
2	<p>*STILL IN THE AREA OF ZAMBOANGA CITY AND ZAMBO DEL NORTE -7 DAYS -6 units for 7 days</p> <p>NOTE : 6 units of van intended for 11 Municipalities of Zamboanga Del Norte 1. Baliguian 2. Godod, 3. Gutalac 4. Kalawit 5. Labasin 6. Liloy 7. Salog 8. Sibuco 9. Siocon 10. Sirawi and Zamboanga for 7 days travel from official station to certain Municipalities.</p>							
3	<p>*6 UNITS FROM ZAMBOANGA CITY and ZAMBOANGA DEL SUR -1 DAY GOING BACK TO KORONADAL CITY</p> <p>*14 UNITS FROM ZAMBOANGA CITY TO KORONADAL CITY for one (1) day travel - to fetch the staffs of Normalization program</p>							

<p>Lot 2</p> <p>1</p>	<p>GOING TO LANA O DEL SUR AND LANA O DEL NORTE</p> <p>*20 UNITS FROM KORONADAL TO LANA O DEL NORTE, LANA O DEL SUR, and ILIGAN CITY -5 DAYS</p> <p>for 5 days back and forth travel</p> <p>NOTE: Twenty (20) units intended for Ten (10) Municipalities target for re-engagement activities 1.Malabang 2. Picong 3. Kauswagan 4. Kapatagan 5. Maigo 6. Monai 7. Kalambugan 8. Tangkal 9. Pantar 10. Iligan City for 5 days activities in Lanao Del Sur and Lanao Del Norte</p>							
	<p>Specification:</p> <ul style="list-style-type: none"> *At least 14 seaters Van, Maximum of 7 passengers including the Driver * Complete car documents * Car should be in good running condition * Driver should be a holder of a driver's license with restriction code 1, 2 *Air conditioned *Back and forth travel * Can travel anytime (On Call) * Fuel included *Health Protocol, Alcohol, and Facemask *No helper allowed *All drivers must be Fully Vaccinated with Booster Card and Vaccination Card *Flexible Date of Travel 							

	<ul style="list-style-type: none"> * vehicle should not PUV, yellow plate or UV express must be green/white plate *Should exclusively engage in rental of vehicle, and must not be a commuter van *Model: should be 2018 and up Note: * Bidders/Trucking services must be readily available for the unexpected emergency travels *No food and accommodation for the driver *Supplier must be from or with in BARMM areas considering the areas for re-engagement * Pick up point is within City of Koronadal. * Expect the whole day duration of travel in the area. * Area of travel: Region IX, X and BARMM Areas. * Payment terms: Payment will be made upon completion per travel. * Delivery Term: as per Schedule 							
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Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: NP2FB-DSWD12-2022-NORMALIZATION-001

To: **DSWD Field Office XII**
Purok Bumanaag, Zone III
Koronadal City

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

NP2FB-DSWD12-2022-NORMALIZATION-001 Procurement of Vehicle Rental to Conduct Re-engagement Activities to the Decommissioned Combatant of Normalization Program

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
	Car/Van rental			Will commence upon the receipt of the purchase order and As per Schedule of the End-User within the period from August 2022 to December 2022
	For the FY 2022			
	The following are the target areas of re-engagement			
LOT 1	GOING TO ZAMBOANGA CITY	1 DAY	1 DAY	
1	Day 1:			
	*14 UNITS FROM KORONADAL CITY TO ZAMBOANGA CITY			
	for one (1) day travel			
	- to ferry the staffs of Normalization program			
	*6 units FROM KORONADAL CITY TO ZAMBOANGA CITY			
	and ZAMBOANGA DEL NORTE			
	for one (1) day travel			
	NOTE: 6 units of van will stay in the Zamboanga City and Zamboanga del Norte areas.			
2	*STILL IN THE AREA OF ZAMBOANGA CITY AND ZAMBO DEL NORTE	7 DAYS	7 DAYS	
	-6 units for 7 days			
	NOTE : 6 units of van intended for 11 Municipalities of Zamboanga Del Norte			
	1. Baliguian 2. Godod, 3. Gutalac 4. Kalawit 5. Labasin 6. Liloy 7. Salog 8. Sibuco 9. Siocon 10. Sirawi and Zamboanga for 7 days travel from official station to certain Municipalities.			
3	*6 UNITS FROM ZAMBOANGA CITY and ZAMBOANGA DEL SUR	1 DAY	1 DAY	

	GOING BACK TO KORONADAL CITY		
	*14 UNITS FROM ZAMBOANGA CITY TO KORONADAL CITY		
	for one (1) day travel		
	- to fetch the staffs of Normalization program		
LOT 2	GOING TO LANA DEL SUR AND LANA DEL NORTE		
1	*20 UNITS FROM KORONADAL TO LANA DEL NORTE, LANA DEL SUR, and ILIGAN CITY	5 DAYS	5 DAYS
	for 5 days back and forth travel		
	NOTE:		
	Twenty (20) units intended for Ten (10) Municipaliteis target for re-engagement activities 1.Malabang 2. Picong 3. Kauswagan 4. Kapatagan 5. Maigo 6. Monai 7. Kalambugan 8. Tangkal 9. Pantar 10. Iligan City for 5 days activities in Lanao Del Sur and Lanao Del Norte		
	Specification:		
	*At least 14 seaters Van, Maximum of 7 passengers including the Driver		
	* Complete car documents		
	* Car should be in good running condition		
	* Driver should be a holder of a driver's license with restriction code 1, 2		
	*Air conditioned		
	*Back and forth travel		
	* Can travel anytime (On Call)		
	* Fuel included		
	*Health Protocol, Alcohol, and Facemask		
	*No helper allowed		
	*All drivers must be Fully Vaccinated with Booster Card and Vaccination Card		
	*Flexible Date of Travel		
	* vehicle should not PUV, yellow plate or UV express must be green/white plate		
	* Should exclusively engage in rental of vehicle, and must not be a commuter van		

	*Model: should be 2018 and up			
	<i>Note:</i>			
	<i>* Bidders/Trucking services must be readily available for the unexpected emergency travels</i>			
	<i>*No food and accommodation for the driver</i>			
	*Supplier must be from or with in BARMM areas considering the areas for re-engagement			
	<i>* Pick up point is within City of Koronadal.</i>			
	<i>* Expect the whole day duration of travel in the area.</i>			
	* Area of travel: Region IX, X and BARMM Areas.			
	* Payment terms: Payment will be made upon completion per travel.			
	* Delivery Term: as per Schedule			

* The performance of the obligations under the Contract shall not go beyond the validity of the appropriation for the Project.

I hereby certify to comply and deliver all the above requirements.

Name of the Company/Bidder

Signature Over Printed Name of the Representative

Date

Technical Specifications

1. The project is for the **Procurement of Vehicle Rental to Conduct Re-engagement Activities to the Decommissioned Combatant of Normalization Program** with NP2FB-DSWD12-2022-NORMALIZATION-001 as Reference Number.
2. Bidders must state either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the goods/equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

Item	Specification	Statement of Compliance
	Car/Van rental	
	For the FY 2022	
	The following are the target areas of re-engagement	
LOT 1	GOING TO ZAMBOANGA CITY	
1	Day 1: -1 DAY	
	*14 UNITS FROM KORONADAL CITY TO ZAMBOANGA CITY	
	for one (1) day travel	
	- to ferry the staffs of Normalization program	
	*6 units FROM KORONADAL CITY TO ZAMBOANGA CITY	
	and ZAMBOANGA DEL NORTE for one (1) day travel	
	NOTE: 6 units of van will stay in the Zamboanga City and Zamboanga del Norte areas.	
2	*STILL IN THE AREA OF ZAMBOANGA CITY AND ZAMBO DEL NORTE -7 DAYS	
	-6 units for 7 days	
	NOTE : 6 units of van inteded for 11 Municipalities of Zamboanga Del Norte	
	1. Baliguian 2. Godod, 3. Gutalac 4. Kalawit 5. Labasin 6. Liloy 7. Salog 8. Sibuco 9. Siocon 10. Sirawi and Zamboanga for 7 days travel from official station to certain Municipalities.	
3	*6 UNITS FROM ZAMBOANGA CITY and ZAMBOANGA DEL SUR -1 DAY	
	GOING BACK TO KORONADAL CITY	
	*14 UNITS FROM ZAMBOANGA CITY TO KORONADAL CITY	
	for one (1) day travel	
	- to fetch the staffs of Normalization program	

LOT 2	GOING TO LANA O DEL SUR AND LANA O DEL NORTE
1	*20 UNITS FROM KORONADAL TO LANA O DEL NORTE, LANA O DEL SUR, and ILIGAN CITY -5 DAYS
	for 5 days back and forth travel
	NOTE:
	Twenty (20) units intended for Ten (10) Municipaliteis target for re-engagement activities 1.Malabang 2. Picong 3. Kauswagan 4. Kapatagan 5. Maigo 6. Monai 7. Kalambugan 8. Tangkal 9. Pantar 10. Iligan City for 5 days activities in Lanao Del Sur and Lanao Del Norte
	Specification:
	*At least 14 seaters Van, Maximum of 7 passengers including the Driver
	* Complete car documents
	* Car should be in good running condition
	* Driver should be a holder of a driver's license with restriction code 1, 2
	*Air conditioned
	*Back and forth travel
	* Can travel anytime (On Call)
	* Fuel included
	*Health Protocol, Alcohol, and Facemask
	*No helper allowed
	*All drivers must be Fully Vaccinated with Booster Card and Vaccination Card
	*Flexible Date of Travel
	* vehicle should not PUV, yellow plate or UV express must be green/white plate
	*Should exclusively engage in rental of vehicle, and must not be a commuter van
	*Model: should be 2018 and up
	Note:
	* Bidders/Trucking services must be readily available for the unexpected emergency travels
	*No food and accommodation for the driver
	*Supplier must be from or with in BARMM areas considering the areas for re-engagement
	* Pick up point is within City of Koronadal.
	* Expect the whole day duration of travel in the area.
	* Area of travel: Region IX, X and BARMM Areas.
	* Payment terms: Payment will be made upon completion per travel.
	* Delivery Term: as per Schedule

I hereby certify to comply with all the above requirements.

Name of the Company/Bidder

Signature Over Printed Name of the Representative

Date

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]