

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter No. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Remarks:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART I, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/noes8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signatures shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09-27-6473246 (Globe) or 09-18-2854432 (Smart), or email appsales@ps-philgeps.gov.ph or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Department of Social Welfare and Dev
Region: REGION XI
Address: Pura Buntara, Bantayan, Zambo
Normal City

Agency Code/UNCS: 46054
Organization Type: NATIONAL GOVERNMENT AGENCY

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Contact Person: ABDULQUDUS R. BAKANBANGAN
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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-NL-B04	ALCOHOL, Bnyl, 500 mL	bottle	99	310	615	1024	52,180.04	0	90	99	189	9,631.44	2	0	0	2	101.92	0	2	0	2	101.92	1217	50.96	62,013.22
2	12191601-NL-B03	ALCOHOL, Bnyl, 1 Gallon	gallon	0	0	0	0	0.00	0	6	0	6	2,708.16	0	0	0	0	0.00	0	0	0	0	0.00	6	451.36	2,709.16
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CR-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.34	0.00
4	60121413-CR-P02	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.48	0.00
5	60121334-ER-P01	ERASER, plastic/rubber	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
6	60121334-SP-G01	SIGN PEN, Extra Fine Tip, Black	pieces	15	0	0	15	390.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	26.00	390.00
7	60121334-SP-G04	SIGN PEN, Fine Tip, Black	pieces	0	300	1495	1775	79,371.00	0	6	0	346	15,472.12	0	540	0	540	24,148.80	0	0	0	0	0.00	2664	44.72	118,999.92
8	60121334-SP-G07	SIGN PEN, Medium Tip, Black	pieces	48	800	1046	1894	108,338.80	60	0	66	126	7,207.20	100	0	48	148	8,465.60	0	6	12	18	1,029.60	2166	57.20	125,029.20
9	60121334-SP-G02	SIGN PEN, Extra Fine Tip, Blue	pieces	15	0	0	15	390.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	26.00	390.00
10	60121334-SP-G05	SIGN PEN, Fine Tip, Blue	pieces	0	300	1494	1734	77,544.48	120	0	28	148	6,618.56	0	504	0	504	22,538.88	0	0	0	0	0.00	2386	44.72	106,701.92
11	60121334-SP-G08	SIGN PEN, Medium Tip, Blue	pieces	46	800	1367	2213	128,583.60	110	6	46	162	9,266.40	40	516	6	562	32,146.40	0	4	0	4	228.80	2944	57.20	148,223.20
12	60121334-SP-G03	SIGN PEN, Extra Fine Tip, Red	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
13	60121334-SP-G06	SIGN PEN, Fine Tip, Red	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.78	0.00
14	60121334-SP-G09	SIGN PEN, Medium Tip, Red	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	46121317-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,538.16	0.00
17	46111603-NR-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111703-BT-A02	BATTERY, dry cell, size AA	pack	0	0	50	50	1,092.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	21.84	1,092.00
19	26111703-BT-A01	BATTERY, dry cell, size AAA	pack	0	0	50	50	988.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	19.76	988.00
20	26111703-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	AIR FRESHENER	can	0	0	180	180	16,724.80	40	0	0	40	3,494.40	0	0	0	0.00	0	0	0	0	0.00	220	87.36	19,219.20	
22	47131604-BH-S01	BROOM (Walls Trench)	pieces	0	0	20	20	2,598.40	23	0	0	23	2,942.16	0	0	0	0.00	0	0	0	0	0.00	43	127.82	5,500.56	
23	47131604-BH-T01	BROOM (Walls Trenching)	pieces	0	0	0	0	0.00	20	0	0	20	478.40	0	0	0	0.00	0	0	0	0	0.00	20	23.91	478.40	
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottles	0	0	162	162	7,244.64	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	162	44.72	7,244.64	
25	47131805-CL-P01	CLEANSER, Scenting Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00	
26	47131811-DE-S02	DETERGENT BAR	bar	0	0	1728	1728	16,174.08	360	0	0	360	3,369.60	0	0	0	0.00	0	0	0	0	0.00	2088	9.36	19,543.68	
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	600	600	33,040.00	50	0	0	50	4,420.00	0	0	0	0.00	0	0	0	0	0.00	650	86.46	57,460.00	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	0	0	86	86	12,968.80	33	0	0	33	4,976.40	0	0	0	0.00	0	0	0	0	0.00	119	150.80	17,946.20	
29	47131801-DU-P01	DUST PAN	pieces	0	0	12	12	561.60	813	0	0	813	38,046.40	0	0	0	0.00	0	0	0	0	0.00	825	46.80	38,610.00	
30	47131802-FH-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	115.20	0.00	
31	47131830-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	226.72	0.00	
32	73101613-HF-L01	HAND SOAP, liquid	bottles	0	0	466	466	21,389.10	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	466	42.95	21,389.10	
33	47131804-HF-S01	MOP BUCKET	unit	0	0	2	2	4,578.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	2	2,288.00	4,578.00	
34	47131613-HF-H02	MOPHANDLE, heavy duty	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00	
35	47131615-HF-S01	MOPHEAD, made of rayon	pieces	0	0	10	10	1,146.40	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	114.64	1,146.40	
36	47131501-HF-C01	RAGS	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
37	47131602-SC-N01	SCOURING PAD	pack	0	0	10	10	894.40	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	89.44	894.40	
38	47121701-TB-P04	TWAS-BAG, XXL size	pack/full	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	120.00	0.00	
39	47121701-TB-P05	TWAS-BAG, Large size	pack/full	0	0	0	0	0.00	10	0	0	10	592.80	0	0	0	0.00	0	0	0	0	0.00	10	59.28	592.80	
40	47121701-TB-P06	TWAS-BAG, XL size	pack/full	0	0	501	501	46,372.56	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	501	92.56	46,372.56	
41	47121701-WB-P01	WASTEBASKET	pieces	0	0	12	12	524.16	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	12	43.68	524.16	
COLOR COMPOUNDS AND DISPENSERS																										
42	12171703-SI-P01	INK, for stamp pad	bottle	2	75	50	127	3,362.40	2	0	0	2	62.40	2	0	0	124.80	0	2	0	2	62.40	135	31.20	4,212.00	
CONSUMER ELECTRONICS																										
43	52161515-DV-H01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,603.76	0.00	
FACE MASK																										
44	42131713-SH-H06	FACE MASK	box	0	0	200	200	10,400.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	200	52.00	10,400.00	
FILMS																										
45	12111203-HC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,548.32	0.00	
46	12111201-CF-P02	CARBON FILM, large size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
FIRE FIGHTING EQUIPMENT																										
47	46131601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,398.80	0.00	
48	46131601-FE-H01	FIRE EXTINGUISHER, pure H2C	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,613.35	0.00	
FLAG OR ACCESSORIES																										
49	53131905-PH-P01	PHILIPPINE NATIONAL FLAG	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
FURNITURE AND FURNISHINGS																										
50	56101504-CN-S01	MONOBLOC CHAIR, beige	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	56101504-CN-W01	MONOBLOC CHAIR, white	pieces	0	0	50	50	18,616.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	50	372.32	18,616.00	
52	56101515-TB-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,346.88	0.00	
53	56101515-TB-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,346.88	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	49101604-EF-C01	ELECTRIC FAN, ceiling mount, onrt type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,350.08	0.00	
55	49101604-EF-C01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,199.88	0.00	
56	49101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																									
57	401040-ET-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00
58	4321507-DS003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
59	4321507-DS004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
60	4320327-HO-002	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	3	0	0	3	9,054.24	0	0	0	0.00	0	0	0	0	0.00	3	3,018.36	9,054.24
61	4320310-FO-004	FLASH DRIVE	piece	5	40	153	198	44,979.72	5	0	0	5	1,123.20	0	0	0	0.00	0	0	0	0	0.00	203	224.64	46,021.92
62	4321103-LJ0004	LAPTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
63	4321103-LJ0003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	46,500.00	0.00
64	4321108-HO-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	30	5,085.60	0	0	0	0.00	0	0	0	0	0.00	30	168.52	5,085.60
65	4321030-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00
66	4321102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
67	4321105-PR-001	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	21,003.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																									
68	39501628-LB-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	39501628-LT-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 15 watts	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																									
70	3120102-G-001	GLUE, all-purpose	jar	4	50	29	83	5,669.76	0	0	0	0	0.00	4	0	0	4	282.88	0	0	0	0.00	67	79.72	6,122.64
71	3115100-SW-001	STRAP WIRE, heavy duty (Order type), 23x13	box	0	15	4	19	428.46	0	0	0	0	0.00	0	500	0	500	11,275.00	0	0	0	0.00	519	22.55	11,703.45
72	3115100-SW-001	STRAP WIRE, standard	box	25	60	245	330	7,840.80	20	0	16	36	855.36	0	0	0	0	0.00	0	0	0	0.00	366	23.78	8,696.16
73	31201802-7A-001	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	19.46	0.00
74	31201802-7A-001	TAPE, masking, 24mm	roll	0	30	380	410	25,370.80	20	25	0	45	2,784.60	0	0	5	5	309.40	0	0	0	0.00	460	61.88	28,464.80
75	31201802-7A-002	TAPE, masking, 48 mm	roll	0	30	25	55	6,669.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	55	121.16	6,669.80
76	31201812-7A-001	TAPE, packaging, 48 mm	roll	0	0	110	110	3,512.80	10	10	60	80	2,412.80	0	0	0	0	0.00	0	0	0	0.00	190	30.16	5,730.40
77	31201812-7A-001	TAPE, transparent, 24mm	roll	0	30	695	725	8,294.00	0	0	0	0	0.00	10	0	10	10	114.40	0	0	0	0.00	735	11.44	8,408.40
78	31201812-7A-002	TAPE, transparent, 48 mm	roll	10	30	0	40	958.80	0	0	10	10	239.20	10	0	10	10	239.20	10	0	10	0.00	70	23.92	1,679.40
79	3115100-7W-001	TYNIE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	79.72	0.00
MEASURING AND OBSERVING EQUIPMENT																									
80	4111604-BU-002	RULER, flexible, plastic, 450mm	pieces	3	0	25	28	592.40	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	28	20.80	392.40
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
81	4412412-BE-001	BLADE, for general purpose color/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00
82	4401602-39-W01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	10,154.64	0.00
83	4401807-CA-001	CALCULATOR, Compact	unit	3	75	16	94	26,981.76	0	0	0	0	0.00	0	2	0	2	574.08	0	0	0	0.00	96	287.04	27,555.84
84	4412102-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	32.97	0.00
85	4412102-CH-001	CLIP, backfold, 15mm	box	0	0	0	0	0.00	0	0	3	3	28.08	0	0	0	0	0.00	0	0	0	0.00	3	9.36	28.08
86	4412102-CH-002	CLIP, backfold, 25mm	box	0	80	10	90	1,494.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	90	15.60	1,494.00
87	4412102-CH-003	CLIP, backfold, 30mm	box	0	100	34	134	3,632.56	10	0	0	10	270.40	2	0	0	2	54.08	0	0	0	0.00	146	27.94	3,947.84
88	4412102-CH-004	CLIP, backfold, 50mm	box	0	100	10	110	6,635.20	10	0	3	13	786.16	0	0	0	0	0.00	0	0	0	0.00	123	60.32	7,419.36
89	44121801-CT-002	CORRECTION TAPE	pieces	44	275	1272	1481	12,951.23	99	0	50	109	1,206.77	39	800	20	809	9,994.27	0	19	19	219.07	2478	11.53	26,712.34
90	4412102-CH-W01	CUTTER/UTILITY KNIFE, for general purpose	pieces	0	0	20	20	634.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	20	31.72	634.40
91	4411115-DF-001	DATA FILE BOX	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.20	0.00
92	44120912-DF-001	DATA FOLDER	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	68.64	0.00
93	4410302-DS-W01	DATER, STAMP	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	469.78	0.00
94	4412106-DS-001	ENVELOPE, Documentary, A4	box	0	0	1	1	840.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1	840.32	840.32
95	4412106-DS-002	ENVELOPE, Documentary, legal	box	0	0	6	6	6,470.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	6	1,078.48	6,470.88
96	4412106-DS-001	ENVELOPE, Expanding, legal	box	130	4	237	371	510,080.46	1	0	331	332	466,460.16	200	24	130	354	466,707.32	0	130	130	179,734.40	1187	1,379.88	1,811,982.96
97	4412106-DS-002	ENVELOPE, Expanding, Plastic	box	0	0	50	50	1,554.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	50	30.49	1,554.80
98	4412106-DS-W02	ENVELOPE, Mailing	box	0	0	0	5	2,134.80	12	0	2	14	6,537.44	0	0	2	2	933.92	0	0	0	0.00	21	466.96	9,008.16
99	4412104-DS-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	528.32	0.00
100	4411912-DS-001	BRACES, Inc, for backboard/whiteboard	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	12.33	0.00
	4412118-FA-W01	FASTER	box	5	105	180	280	27,445.60	30	0	0	30	2,889.20	7	495	0	502	47,509.28	0	0	0	0.00	822	94.64	77,794.08

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
101	1411507-HP-C02	PAPER, MULTIPURPOSE LEGAL	ream	95	950	755	1750	322,960.00	20	0	95	115	21,288.80	0	20	0	20	3,702.40	5	0	0	5	925.60	1690	185.12	316,676.80
102	1411531-HP-A01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
103	1411503-PA-P01	PAPER, parchment	box	0	0	0	60	11,356.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	189.28	11,356.80
104	1411531-HE-B01	RECORD BOOK, 300 PAGES	book	16	60	315	391	28,464.60	55	0	2	57	4,496.60	0	5	0	5	364.00	0	0	0	0	0.00	453	72.80	32,976.40
105	1411531-HE-B02	RECORD BOOK, 500 PAGES	book	14	20	100	134	14,075.36	5	0	0	5	525.20	0	105	0	105	11,029.20	0	0	0	0	0.00	244	105.94	25,626.76
106	1411704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00
107	1411704-TT-P02	TOILET TISSUE PAPER, 2 pl	pack	26	44	507	577	58,207.76	54	50	14	118	11,903.84	26	26	14	66	6,655.08	14	25	13	52	5,245.76	613	100.88	82,015.44
PERFORMERS OR COLONGES OR FRAGRANCES																										
108	531626-HP-S01	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00
PESTICIDES OR BEST REPELLENTS																										
109	1019109-HP-A01	INSECTICIDE	can	0	0	0	0	0.00	30	0	0	30	7,737.60	0	0	0	0	0.00	0	0	0	0	0.00	30	237.92	7,237.60
PRINTED PUBLICATIONS																										
110	55101524-BK-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (PA 9104)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTERS OR FACSIMILES OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	4410109-BK-005	PRINTER CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	4410109-CA-C04	INK CARTRIDGE, CANON C-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	4410109-CA-C02	INK CARTRIDGE, CANON C-811, Colored	cart	0	0	0	0	0.00	0	12	0	12	14,139.84	0	0	0	0	0.00	0	0	0	0	0.00	12	1,179.32	14,139.84
4	4410109-CA-B04	INK CARTRIDGE, CANON PC-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	4410109-CA-B02	INK CARTRIDGE, CANON PC-810, Black	cart	0	0	0	0	0.00	0	12	0	12	10,707.84	0	0	0	0	0.00	0	0	0	0	0.00	12	802.32	10,707.84
6	4410109-EP-B17	INK CARTRIDGE, EPSON C13T64100 (T6641), Black	cart	16	127	385	528	122,445.20	2	0	14	16	3,710.40	2	0	0	2	463.80	7	0	0	7	1,695.40	553	231.90	128,240.70
7	4410109-EP-B17	INK CARTRIDGE, EPSON C13T64100 (T6641), Cyan	cart	7	12	51	70	16,954.00	2	0	5	7	1,695.40	2	0	0	2	464.40	7	0	0	7	1,695.40	66	242.20	20,637.20
8	4410109-EP-B17	INK CARTRIDGE, EPSON C13T64100 (T6641), Magenta	cart	7	12	51	70	16,954.00	2	0	5	7	1,695.40	2	0	0	2	464.40	7	0	0	7	1,695.40	66	242.20	20,637.20
9	4410109-EP-B17	INK CARTRIDGE, EPSON C13T64100 (T6641), Yellow	cart	7	12	59	78	18,991.60	2	0	5	7	1,695.40	2	0	0	2	464.40	7	0	0	7	1,695.40	94	242.20	22,794.80
10	4410109-HP-B40	INK CARTRIDGE, HP C09744A (HP9744), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	832.80	0.00
11	4410109-HP-B40	INK CARTRIDGE, HP C09744A (HP9744), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.32	0.00
12	4410109-HP-B09	INK CARTRIDGE, HP C09531A (HP9531), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.60	0.00
13	4410109-HP-B10	INK CARTRIDGE, HP C09531A (HP9531), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	4410109-HP-B17	INK CARTRIDGE, HP C09400A (HP9400), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	860.88	0.00
15	4410109-HP-B17	INK CARTRIDGE, HP C09400A (HP9400), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	4410109-HP-C40	INK CARTRIDGE, HP C09734A (HP9734), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	4410109-HP-C40	INK CARTRIDGE, HP C09734A (HP9734), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	4410109-HP-C40	INK CARTRIDGE, HP C09734A (HP9734), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	4410109-HP-B40	INK CARTRIDGE, HP C09734A (HP9734), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	4410109-HP-B20	INK CARTRIDGE, HP C09531A (HP9531), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	4410109-HP-B20	INK CARTRIDGE, HP C09531A (HP9531), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.80	0.00
22	4410109-HP-B40	INK CARTRIDGE, HP C0956A (HP956A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.60	0.00
23	4410109-HP-B40	INK CARTRIDGE, HP C0956A (HP956A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
24	4410109-HP-B40	INK CARTRIDGE, HP C0956A (HP956A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,537.36	0.00
25	4410109-HP-C40	INK CARTRIDGE, HP C0964A (HP964A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,537.36	0.00
26	4410109-HP-C40	INK CARTRIDGE, HP C0964A (HP964A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,537.36	0.00
27	4410109-HP-C40	INK CARTRIDGE, HP C0964A (HP964A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,537.36	0.00
28	4410109-HP-B40	INK CARTRIDGE, HP C0952A (HP952A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	4410109-HP-B40	INK CARTRIDGE, HP C0952A (HP952A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	4410109-HP-B40	INK CARTRIDGE, HP C0952A (HP952A), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	4410109-HP-B40	INK CARTRIDGE, HP C1084A (HP9736), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	4410109-HP-B40	INK CARTRIDGE, HP C121A (HP968A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	4410109-HP-B40	INK CARTRIDGE, HP C121A (HP968A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.88	0.00
34	4410109-HP-B40	INK CARTRIDGE, HP C121A (HP968A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.88	0.00
35	4410109-HP-B40	INK CARTRIDGE, HP C121A (HP968A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	258.88	0.00
36	4410109-HP-B40	INK CARTRIDGE, HP FV24A (HP9580), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0											

Item B Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the Year	Price	Total Amount for the Year		
			Jan												Feb																
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount									
102	4411515-F0-001	FILE ORGANIZER, expanding, plastic, legal	pieces	0	0	0	0	0.00	10	0	0	10	852.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	10	63.20	632.00	
103	4412018-F0-001	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	22.88	0.00	
104	4412018-F0-002	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	26.00	0.00	
105	4412011-F0-001	FOLDER, Fancy with side, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	291.20	0.00	
106	4412011-F0-002	FOLDER, Fancy with side, legal	bundle	0	0	0	0	0.00	0	0	8	8	2,671.94	0	0	8	8	2,671.94	0	0	8	8	0	0	0	0	0.00	16	300.88	4,942.08	
107	4412011-F0-001	FOLDER, L-top, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	187.94	0.00	
108	4412011-F0-002	FOLDER, L-top, Legal	pack	224	128	479	631	198,251.67	224	0	0	224	53,439.69	206	0	0	206	49,145.42	204	0	0	0	0	204	46,664.28	1465	238.57	346,505.05	1965.05	0.00	
109	4412027-F0-001	FOLDER, preboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	952.64	0.00	
110	4412011-F0-003	FOLDER with tab, A4	pack	0	0	1	1	388.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	388.96	388.96		
111	4412011-F0-004	FOLDER with tab, legal	pack	0	0	2	2	654.68	0	0	60	60	25,666.40	0	5	0	5	2,137.20	0	0	0	0	0	0	0	0.00	67	427.44	28,638.48		
112	4412008-F0-001	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	63.11	0.00		
113	4411515-F0-802	MAGAZINE FILE BOX, Large	pieces	20	5	5	30	3,866.40	50	0	0	50	6,344.00	15	0	5	20	2,577.60	15	0	0	15	1,903.20	115	128.68	14,991.20	14,991.20	0	0.00	0.00	
114	44121716-W0-001	MARGER, Fluorescent	set	10	0	0	10	428.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	10	42.64	426.40		
115	44121708-W0-801	MARGER, Permanent, Black	pieces	24	25	1646	1694	26,428.40	45	0	80	125	1,950.00	29	150	0	179	2,792.40	80	0	0	0	80	1,248.00	2078	15.60	32,418.00	32,418.00	0	0.00	0.00
116	44121708-W0-802	MARGER, Permanent, Blue	pieces	0	20	390	410	6,396.00	0	0	0	0	0.00	5	60	0	65	1,014.00	0	0	0	0	0	0	0	0.00	475	15.60	7,410.00	7,410.00	
117	44121708-W0-803	MARGER, Permanent, Red	pieces	0	0	128	128	1,996.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	128	15.60	1,996.80	1,996.80	
118	44121708-W0-901	MARGER, Whiteboard, Black	pieces	0	0	553	553	5,751.20	60	0	80	140	1,466.00	0	0	0	0	0.00	70	0	0	0	70	728.00	718	10.40	7,585.20	7,585.20	0	0.00	0.00
119	44121708-W0-902	MARGER, Whiteboard, Blue	pieces	0	0	503	503	5,311.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	503	10.40	5,231.20	5,231.20	
120	44121708-W0-903	MARGER, Whiteboard, Red	pieces	0	0	180	180	1,972.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	180	10.40	1,872.00	1,872.00	
121	44122104-F0-001	PAPER CLIP, vinyl/plastic coated, 39mm	box	5	0	238	343	3,310.48	10	0	10	10	92.60	5	0	0	5	46.80	0	0	0	0	0	0	0	0.00	359	9.36	3,350.88	3,350.88	
122	44121014-F0-002	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	0	50	160	210	5,023.20	10	0	20	30	717.60	0	0	10	10	239.20	0	10	0	10	10	239.20	260	23.92	6,219.20	6,219.20	0	0.00	0.00
123	44101609-F0-002	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,693.20	5,693.20	5,693.20	
124	44101609-F0-001	PAPER THINNE/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	9,357.60	9,357.60	9,357.60	
125	44121706-F0-001	PERICAL, Red/graphite, with eraser	box	0	32	84	116	4,835.60	15	0	15	15	624.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	131	41.60	5,449.60	5,449.60	
126	44121619-F0-001	PERICAL SHAVENER	pieces	0	0	3	3	639.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	3	211.20	639.60	639.60	
127	44101602-F0-001	PUNCHER, paper, heavy duty	pieces	2	75	25	102	16,946.48	2	0	2	2	324.48	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	104	161.24	16,873.96	16,873.96	
128	44122037-W0-910	BINDING RING/COIL, plastic, 32 mm	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	274.32	274.32	274.32	
129	44122101-W0-801	RUBBER BAND No. 18	box	3	0	10	13	2,149.68	3	0	3	3	496.08	3	0	0	3	496.08	3	0	0	0	3	496.08	22	165.36	3,637.92	3,637.92	0	0.00	0.00
130	44121005-S0-001	STAMP PAD, Ink	pieces	0	0	25	25	1,066.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	25	42.64	1,066.00	1,066.00	
131	44121618-S0-801	SCISSORS, symmetrical/asymmetrical	pair	3	130	77	210	6,736.00	12	2	14	14	582.40	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	224	41.60	9,312.40	9,312.40	
132	44121615-S0-001	STAPLER, standard type	pieces	0	0	35	35	5,056.00	10	0	10	10	1,466.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	45	145.60	6,552.00	6,552.00	
133	44121615-S0-001	STAPLER, heavy duty (binder)	unit	2	10	24	36	34,599.92	3	0	3	3	2,864.16	5	50	0	55	52,509.60	0	0	0	0	0	0	0	0.00	94	954.72	89,748.68	89,748.68	
134	44121613-S0-002	STAPLE REMOVER, pile-type	pieces	10	0	25	35	1,674.40	0	0	2	2	95.68	0	100	0	100	4,784.00	0	0	0	0	0	0	0	0.00	127	47.84	6,054.08	6,054.08	
135	44121609-F0-001	TABE DISPENSER, table top	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	78.00	78.00	78.00	
PAPER MATERIALS AND PRODUCTS																															
136	14111575-C0-001	CARTOLINA, assorted colors	pack	0	4	50	54	4,855.92	5	0	11	16	1,497.68	0	25	8	33	2,985.84	0	0	0	0	0	0	0	0.00	103	90.48	9,319.44	9,319.44	
137	14111506-C0-011	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	950.68	950.68	950.68	
138	14111506-C0-012	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,260.48	1,260.48	1,260.48	
139	14111506-C0-021	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,653.26	1,653.26	1,653.26	
140	14111506-C0-021	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,103.54	1,103.54	1,103.54	
141	14111506-C0-031	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	853.94	853.94	853.94	
142	14111506-C0-032	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00																							

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Q1												Q2														
			Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Yr										
37	4410105-HP-843	INK CARTRIDGE, HP FV272A (HP960), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32		0.00	
38	4410105-HP-C50	INK CARTRIDGE, HP L8571A (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	962.80		0.00	
39	4410105-HP-M40	INK CARTRIDGE, HP L8574A (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	962.80		0.00	
40	4410105-HP-Y50	INK CARTRIDGE, HP L8574A (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	962.80		0.00	
41	4410105-HP-B50	INK CARTRIDGE, HP L8580A (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,294.80		0.00	
42	4410105-HP-C48	INK CARTRIDGE, HP L8583A (HP955C), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,399.52		0.00	
43	4410105-HP-M46	INK CARTRIDGE, HP L8584A (HP955C), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,399.52		0.00	
44	4410105-HP-Y46	INK CARTRIDGE, HP L8584A (HP955C), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,399.52		0.00	
45	4410105-HP-S46	INK CARTRIDGE, HP L8572A (HP955C), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,817.92		0.00	
46	4410105-HP-C51	INK CARTRIDGE, HP T8534A (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	466.80		0.00	
47	4410105-HP-M51	INK CARTRIDGE, HP T8534A (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	466.80		0.00	
48	4410105-HP-Y51	INK CARTRIDGE, HP T8534A (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	466.80		0.00	
49	4410105-HP-B51	INK CARTRIDGE, HP T8501A (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	774.80		0.00	
50	44101115-EP-805	RIBBON CARTRIDGE, PPS0N C135015516 (8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.48		0.00	
51	44101115-EP-K13	RIBBON CARTRIDGE, PPS0N C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.94		0.00	
52	44101115-EP-807	RIBBON CARTRIDGE, PPS0N C135015531 (501508)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	816.46		0.00	
53	4410109-8R-C06	TONER CARTRIDGE, BROTHER DR-451C, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,780.20		0.00	
54	4410109-8R-815	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,567.20		0.00	
55	4410109-8R-811	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,592.40		0.00	
56	4410109-8R-815	TONER CARTRIDGE, BROTHER TN-370, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,592.40		0.00	
57	4410109-8R-816	TONER CARTRIDGE, BROTHER TN-465 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,564.56		0.00	
58	4410109-8R-C03	TONER CARTRIDGE, BROTHER TN-465 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80		0.00	
59	4410109-8R-403	TONER CARTRIDGE, BROTHER TN-465 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80		0.00	
60	4410109-8R-V03	TONER CARTRIDGE, BROTHER TN-465 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80		0.00	
61	4410109-CA-800	TONER CARTRIDGE, CANON CIG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	13,799.36		0.00	
62	4410109-HP-812	TONER CARTRIDGE, HP C843A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,609.20		0.00	
63	4410109-HP-814	TONER CARTRIDGE, HP C856A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,542.20		0.00	
64	4410109-HP-816	TONER CARTRIDGE, HP C855A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,741.92		0.00	
65	4410109-HP-821	TONER CARTRIDGE, HP C827A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,242.72		0.00	
66	4410109-HP-822	TONER CARTRIDGE, HP C838A (HP95A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,242.72		0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for this year									
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
67	4410103-HP-823	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	4410103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	4410103-HP-V23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	4410103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	4410103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	4410103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	4410103-HP-V24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	4410103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	4410103-HP-B25	TONER CARTRIDGE, HP CE300A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,972.80	0.00
76	4410103-HP-B26	TONER CARTRIDGE, HP CE300A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
77	4410103-HP-C26	TONER CARTRIDGE, HP CE301A, Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	4410103-HP-V26	TONER CARTRIDGE, HP CE302A, Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
79	4410103-HP-M26	TONER CARTRIDGE, HP CE303A, Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	4410103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,637.60	0.00
81	4410103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.80	0.00
82	4410103-HP-V27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.80	0.00
83	4410103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	4410103-HP-B28	TONER CARTRIDGE, HP CE350A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	4410103-HP-B28	TONER CARTRIDGE, HP CE350X, Black, High cap	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	4410103-HP-B32	TONER CARTRIDGE, HP CE121A, (HP121), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87	4410103-HP-B33	TONER CARTRIDGE, HP CE226A, (HP26A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,546.80	0.00
88	4410103-HP-B35	TONER CARTRIDGE, HP CE236A, LaserJet Pro M401/M425	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,660.40	0.00
89	4410103-HP-B51	TONER CARTRIDGE, HP CE280C	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,339.32	0.00
90	4410103-HP-B56	TONER CARTRIDGE, HP CE281A, (HP81A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,600.00	0.00
91	4410103-HP-B57	TONER CARTRIDGE, HP CE281A, (HP81A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,074.72	0.00
92	4410103-HP-B51	TONER CARTRIDGE, HP CE2830C, (HP830), Black Compact L	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.80	0.00
93	4410103-HP-B59	TONER CARTRIDGE, HP CE281A, (HP81), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,628.00	0.00
94	4410103-HP-B32	TONER CARTRIDGE, HP CE2830C, (HP830), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,772.00	0.00
95	4410103-HP-B60	TONER CARTRIDGE, HP CE350A, Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.80	0.00
96	4410103-HP-C60	TONER CARTRIDGE, HP CE351A, Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,632.20	0.00
97	4410103-HP-V60	TONER CARTRIDGE, HP CE352A, Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,632.20	0.00
98	4410103-HP-M60	TONER CARTRIDGE, HP CE353A, Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,632.20	0.00
99	4410103-HP-B61	TONER CARTRIDGE, HP CE350A, (HP90A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
100	4410103-HP-C61	TONER CARTRIDGE, HP CE351A, (HP90A), Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,614.80	0.00
101	4410103-HP-V61	TONER CARTRIDGE, HP CE352A, (HP90A), Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,614.80	0.00
102	4410103-HP-M61	TONER CARTRIDGE, HP CE353A, (HP90A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,614.80	0.00
103	4410103-HP-B62	TONER CARTRIDGE, HP CE300A, (HP201A), Black LaserJet	cart	0	0	1	1	3,099.20	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
104	4410103-HP-C62	TONER CARTRIDGE, HP CE301A, (HP201A), Cyan LaserJet	cart	0	0	1	1	3,660.80	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	4410103-HP-V62	TONER CARTRIDGE, HP CE302A, (HP201A), Yellow LaserJet	cart	0	0	1	1	3,660.80	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	4410103-HP-M62	TONER CARTRIDGE, HP CE303A, (HP201A), Magenta LaserJet	cart	0	0	1	1	3,660.80	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
107	4410103-HP-B63	TONER CARTRIDGE, HP CE410A, (HP410A), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.20	0.00
108	4410103-HP-C64	TONER CARTRIDGE, HP CE410C, (HP410C), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,646.40	0.00
109	4410103-HP-C63	TONER CARTRIDGE, HP CE411A, (HP410A), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
110	4410103-HP-C64	TONER CARTRIDGE, HP CE411C, (HP410C), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111	4410103-HP-V63	TONER CARTRIDGE, HP CE412A, (HP410A), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount
112	44103103-HP-754	TONER CARTRIDGE, HP C4120C (HP-100C), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,322.80	0.00		
113	44103103-HP-848	TONER CARTRIDGE, HP C413A (HP-104A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,038.80	0.00		
114	44103103-HP-1554	TONER CARTRIDGE, HP C4130C (HP-100C), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,322.80	0.00		
115	44103103-HP-834	TONER CARTRIDGE, HP C8412A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,744.00	0.00		
116	44103103-HP-846	TONER CARTRIDGE, HP C7953A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,660.50	0.00		
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
8	43232502-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
9	43232602-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
10	43232901-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
13	43232902-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
14	43233004-SFT-013	Operating environments software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
15	43232002-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
16	43232402-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00		
PART II. OTHER ITEMS NOT AVAILABLE AT P5-D8M BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Notes: Please indicate price of items)																										
1	80141505-TS-001	BULKYEN	price	150	0	3880	4030	40,300.00	500	0	0	500	5,000.00	400	2640	100	3140	31,400.00	0	100	0	100	1,000.00	7770	10.00	77,700.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	1	1	11,295.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	11,295.00	11,295.00
3	80141505-TS-003	LAMINATING FILM	pack	0	1	0	1	5,000.00	0	0	1	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	10,000.00
4	80141505-TS-004	STICKER PAPER	pack	10	0	215	225	23,250.00	10	0	5	15	2,350.00	5	0	5	750.00	0	0	5	5	750.00	250	150.00	37,500.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	2	35	100	137	26,030.00	27	0	0	27	5,130.00	2	0	0	2	380.00	2	0	2	5	380.00	168	190.00	31,820.00
6	80141505-TS-006	PHOTO PAPER	pack	5	35	163	203	25,575.00	0	5	0	5	635.00	10	0	0	10	1,250.00	0	0	5	5	625.00	223	125.00	27,675.00
7	80141505-TS-007	BLANKING SOLUTION	bundle	0	0	0	110	15,500.00	20	0	0	20	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	130	150.00	19,500.00
8	80141505-TS-008	CERTIFICATE FRAME	price	0	100	100	200	27,200.00	0	0	145	145	19,720.00	0	0	45	45	6,120.00	3	0	0	3	468.00	393	138.00	53,448.00
9	80141505-TS-009	CERTIFICATE HOLDER	price	0	155	310	505	50,500.00	50	0	45	95	9,500.00	0	0	45	45	4,500.00	0	0	0	0	0.00	645	100.00	64,500.00
10	80141505-TS-010	UNINTERUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	price	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014	HEADPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	HEADPHONE	price	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bundle	0	0	51	51	6,685.50	500	0	0	500	67,500.00	0	0	0	0	0.00	0	0	0	0	0.00	551	138.00	74,388.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	price	4	0	0	4	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	10,000.00	40,000.00
19	80141505-TS-019	YELLOW BOARD PAPER	pack	100	10	201	312	21,940.00	50	0	60	110	7,700.00	60	0	60	4,200.00	20	0	20	40	2,800.00	522	70.00	36,540.00	
20	80141505-TS-020	EXTENSION CORD	price	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	34	34	680.00	0	0	0	0	0.00	0	10	0	10	200.00	0	0	0	0	0.00	44	20.00	880.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year		
			Q1												Q2								
			Jan	Feb	Mar	Q1	Amount	April	May	June	Q2	Amount	July	Aug	Sept	Q3	Amount	Oct	Nov	Dec	Q4	Amount	
23	80141505-75-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
24	80141505-75-024	PUSH PIN	pack	0	0	10	10	400.00	15	0	0	15	600.00	0	0	0	0	0	0	0.00	25	40.00	
25	80141505-75-025	DOOR MAT	piece	0	0	30	30	4,500.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	30	150.00	
26	80141505-75-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	200	0	0	200	0.00	0	0	0	0	0	0	0.00	200	0.00	
27	80141505-75-027	GLUE STICK (PORK GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
28	80141505-75-028	DISINFECTANT CME	piece	0	0	300	300	12,000.00	80	0	0	80	3,200.00	0	0	0	0	0	0	0.00	380	40.00	
29	80141505-75-029	DISINFECTANT GLOVES	box	0	0	10	10	1,500.00	0	6	6	900.00	0	0	0	0	0	0	0	0.00	16	150.00	
30	80141505-75-030	OFFICE CHAIR	piece	5	0	15	20	62,460.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	20	3,124.00	
31	80141505-75-031	MANILA PAPER	pack	0	0	110	110	5,500.00	0	0	8	8	400.00	0	8	8	400.00	0	0	0	0.00	15	50.00
32	80141505-75-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
33	80141505-75-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
34	80141505-75-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
35	80141505-75-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
36	80141505-75-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
37	80141505-75-037	STORAGE BOX	piece	0	0	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	5	0.00	
38	80141505-75-038	PLASTIC ENVELOPE	piece	0	0	330	330	24,750.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	330	75.00	
39	80141505-75-039	DOCUMENT SCANNER	unit	1	0	0	1	31,000.00	0	0	1	1	31,000.00	0	0	0	0	0	0	0.00	2	31,000.00	
40	80141505-75-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
41	80141505-75-041	PRINTER/INCL	pack	10	0	50	60	3,000.00	0	0	10	10	500.00	0	0	10	500.00	0	10	0	500.00	90	50.00
42	80141505-75-042	GLUE GUN	unit	0	0	0	0	0.00	5	0	5	5	2,500.00	0	0	0	0	0	0	0.00	5	500.00	
43	80141505-75-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
44	80141505-75-044	SPRINKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
45	80141505-75-045	POUCH/ONE ICE/ONE	boxes	0	0	2	2	140.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	2	70.00	
46	80141505-75-046	KEYBOARD	unit	0	0	0	0	0.00	0	30	30	30	15,000.00	0	0	0	0	0	0	0.00	30	500.00	
47	80141505-75-047	DEAR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
48	80141505-75-048	STEEL RACK	set	3	0	0	3	999.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	3	333.00	
49	80141505-75-049	LAMINATING MACHINE	unit	0	1	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	1	0.00	
50	80141505-75-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
51	80141505-75-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
52	80141505-75-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
53	80141505-75-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
46	80141505-75-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
47	80141505-75-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
48	80141505-75-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
49	80141505-75-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
50	80141505-75-058	TRUCK/VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
51	80141505-75-059	PICKUP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
52	80141505-75-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
53	80141505-75-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
50	80141505-75-062	ASSEMBLED PASSENGER JEEP/TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
51	80141505-75-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
52	80141505-75-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	
53	80141505-75-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year							
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4
A. TOTAL																							6,542.21
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							654.22
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT CO. (If applicable)																							
D. GRAND TOTAL (A + B + C)																							7,196.43
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																							7,200,000.00 (SEVEN MILLION TWO HUNDRED THOUSAND PESOS)

We hereby warrant that the total amount reflected in 7,200,000.00 is Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ROMMEL CANANMAN
Property Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

LUDY L. D. RELORES
Accountant / Budget Officer

Approved by:

LEONOR V. CARRA
Head of Office / Agency

Date Prepared: SEPTEMBER 13, 2023