



REPUBLIC OF THE PHILIPPINES

**DEPARTMENT OF SOCIAL WELFARE
AND DEVELOPMENT FIELD OFFICE XII**

PUROK BUMANAAG, BRGY. ZONE III, KORONADAL CITY, 9506

**REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT OF COMMERCIAL RICE FOR THE USE
OF SFP PROGRAM CY 2023 IMPLEMENTATION (LOT 2- COTABATO
PROVINCE**

Reference Number: **NP-2FB DSWD12-2023-SFP-002**

1. In view of the Community Participation Procurement, the **Department of Social Welfare and Development Field Office XII (DSWD FO XII)**, through its Bids and Awards Committee (BAC) invites prospective bidders to participate in the Negotiated Procurement for the **Negotiated Procurement Of Commercial Rice for the Use Of SFP Program Cy 2023 Implementation (Lot 2- Cotabato Province)** in accordance with Section 53.12 of the Revised Implementing Rules and Regulations (R-IRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act".
2. The Approved Budget for the Contract is ***FIVE MILLION THREE HUNDRED FIFTY THOUSAND TWO HUNDRED SEVENTY-FIVE PESOS ONLY (Php 5,350,275.00)*** inclusive of all applicable taxes.
3. Interested Bidders may obtain further information from the DSWD BAC Secretariat at the address and contact number given below from October 21, 2023 to October 27, 2023, 8:00 AM to 4:30 PM.
4. The schedule of the bidding activities are as follows:

ACTIVITIES	SCHEDULE
Advertisement/ Posting of Request for Quotation / Start of Availability of Request for Quotation	<u>October 21, 2023</u>
Deadline of Submission of Quotations and Legal / Technical Documents (in Sealed Envelope)	On or before October 27, 2023, 4:30 PM.
Opening of Quotations	October 30, 2023, 10:00 AM



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5. Interested bidders shall submit the following documents in sealed envelopes, labelled as **“Negotiated Procurement Of Commercial Rice for the Use Of SFP Program Cy 2023 Implementation (Lot 2- Cotabato Province)”**. The envelope labels should also contain the name of the bidder, address, and contact details of the bidder.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Requirements

- a. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR and**

Technical Requirements

- a. Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder

II. FINANCIAL COMPONENT ENVELOPE

- a. Latest Income Tax Return (ITR) for the preceding Tax Year or for new establishments, the most recent quarter’s ITR or Business Tax Return; and
- b. Updated Audited Financial Statement (AFS), which should not be earlier than two (2) years from the date of bid submission. The AFS shall be stamped received by the Bureau of Internal Revenue (BIR) or accredited and authorized institutions, or electronically received via the AFS e-submission of the BIR with a filing reference number.



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6. The **DSWD FO XII** reserves the right to accept or reject any bid/proposal, annul the bidding process, and to reject all bids/proposals at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

Sgd. JACKIYA A. LAO
Chairperson, DSWD FOXII BAC

**Price Quotation Form for the Negotiated Procurement Of
Commercial Rice for the Use Of SFP Program Cy 2023
Implementation (Lot 2- Cotabato Province)**

Date: **October 20, 2023**

Ref. No. **NP-2FB DSWD12-2023-SFP-002**

To: **DSWD Field Office XII**
Purok Bumanaag, Brgy. Zone III
City of Koronadal

Gentlemen and/or Ladies:

Having examined the **Negotiated Procurement** including the Amendments and Modifications, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver services for **the Negotiated Procurement Of Commercial Rice for the Use Of SFP Program Cy 2023 Implementation (Lot 2- Cotabato Province)** for the sum of

[total price offer amount in words]

_____ in

conformity with the said Bidding Documents for the sum

(₱ _____) [total

price offer amount in figures]

or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amount, and within the times specified in the Bidding Documents.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Price Quote or any Price Quote you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to this Request for Quotation.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Price Proposal Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____, **2023**

Signature

in the capacity of

Duly authorized to sign Bid for and on behalf of _____

Technical Specifications

1. The project is for the **Negotiated Procurement of Commercial Rice for the Use Of SFP Program Cy 2023 Implementation (Lot 2- Cotabato Province)** with **NP-2FB DSWD12-2023-SFP-002** as Reference Number.
2. Bidders must state either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the goods/equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

Item	Specification	Statement of Compliance																				
1.	Commercial Rice, white, well-milled, locally produced, 50 kg per sack Quality: Rice- long grain, free from Genetically Modified Organism (GMO) rice, fresh, clean and free from any abnormal flavor, odor or color. Not busted, not expired and/or damage. It shall be free of any visible yeast and molds (fungus), insects, stones, fragments or remains of dead insects and/or other impurities of animal origin and is " fit for human consumption ". Variety-(Tonner, Banay-Banay, RC 160)																					
	Supply and Delivery of the following: <table border="1" data-bbox="480 1368 903 1980"><tbody><tr><td>Alamada</td><td>198.37</td></tr><tr><td>Aleosan</td><td>61.82</td></tr><tr><td>Libungan</td><td>87.40</td></tr><tr><td>Midsayap</td><td>129.49</td></tr><tr><td>Pigcawayan</td><td>76.80</td></tr><tr><td>Pikit</td><td>73.27</td></tr><tr><td>Antipas</td><td>58.76</td></tr><tr><td>Arakan</td><td>149.22</td></tr><tr><td>Kidapawan City</td><td>235.00</td></tr><tr><td>Magpet</td><td>92.16</td></tr></tbody></table>	Alamada	198.37	Aleosan	61.82	Libungan	87.40	Midsayap	129.49	Pigcawayan	76.80	Pikit	73.27	Antipas	58.76	Arakan	149.22	Kidapawan City	235.00	Magpet	92.16	
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		Pres. Roxas	121.42		
		Banisilan	91.16		
		Carmen	132.33		
		Kabacan	96.54		
		Matalam	138.32		
		Mlang	139.78		
		Tulunan	137.08		
		Total	2,140.11		
	<p>Note:</p> <p>*The bidder should attach the photo of the item as part of the bidding documents.</p> <p>**The bidder should bring a sample of 1kg of rice offered during the submission of bidding documents.</p> <p>***The bidder should have their own warehouse with Sanitary Permit, amenities for packaging, hygienic and clean facility, washing area and sample of packaging shall be checked during post-qualification.</p> <p>****The bidder must have their own logistics/delivery trucks.</p>				
	<p>DELIVERY:</p> <p>Delivery date will commence AS PER SCHEDULE.</p> <p>Price is inclusive of delivery cost.</p> <p>Free delivery to target delivery site/receiving area per LGU based on the attached delivery and timeline (8:00 AM to 11:00 AM).</p> <p>The supplier must have atleast three to four (3-4) delivery trucks to deliver in areas with the same schedule of delivery.</p> <p>Goods to be delivered with CLOSED VAN/ if TRUCK, ensure with cover (trapal) to ensure that goods are safe from sudden rain.</p>				
	<p>PACKAGING:</p> <p>All sacks must be clean, dry, undamaged and firmly sewn. Recycled sacks not allowed, nor recycled plastics for making sacks. Closing with double stitch at both ends or the bags/sacks.</p> <p>The product with a "best before" date valid for minimum of 2 years at the date of delivery.</p> <p>Each sack to be marked with non-toxic ink, to remain readable after a minimum of 10 handlings including the name of the product, net weight in kg and crop year.</p> <p>Any damage goods/supply upon delivery by the supplier shall be replaced within 24 hours.</p> <p>The supplier must bring their own weighing scales during the delivery of goods, to ensure the quantity per delivery schedule.</p>				
	<p>INSPECTION AND FINAL ACCEPTANCE:</p> <p>Acceptance by the LGU;C/MSWDO/Focal Person/SFP Staff. Inspected by the DSWD Inspection Committee. Final Acceptance by the DSWD Acceptance Committee.</p>				
	<p>PAYMENT TERMS:</p>				

	Payment shall be made after the completion of delivery. Proof of Deliveries (Delivery Receipts, Inspection and Acceptance Receipts) must be signed by authorized person to support claims for payment.	
	General Requirements: The supplier must attach certification of satisfactory performance of all its completed and on-going government and completed projects for the last 1 year, any unsatisfactory performance would mean disqualification in accordance with RDC Resolution. Must be strictly compliant with the safety protocols pursuant to the Department of Health (DOH) and Local Government Unit regulations against Covid-19.	

I hereby certify to comply with all the above requirements.

 Name of the Company/Bidder

 Signature Over Printed Name of the Representative

 Date

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

NP-DSWD12-2023-SFP-002 Negotiated Procurement of Commercial Rice for the Use of SFP Program Cy 2023 Implementation (Lot 2- Cotabato Province

Item Number	Description	Quantity	Total	Delivered, Weeks/Months								
1	<p>Commercial Rice, white, well-milled, locally produced, 50 kg per sack</p> <p>Quality:</p> <p>Rice- long grain, free from Genetically Modified Organism (GMO) rice, fresh, clean and free from any abnormal flavor, odor or color. Not busted, not expired and/or damage. It shall be free of any visible yeast and molds (fungus), insects, stones, fragments or remains of dead insects and/or other impurities of animal origin and is "fit for human consumption".</p> <p>Variety-(Tonner, Banay-Banay, RC 160)</p>	2,140.11 sacks	2,140.11 sacks	Delivery of the Goods is required based on <i>The Schedule Set by the End-user after the receipt of Purchase Order</i>								
	<p>Supply and Delivery of the following:</p> <table border="1"><tr><td>Alamada</td><td>198.37</td></tr><tr><td>Aleosan</td><td>61.82</td></tr><tr><td>Libungan</td><td>87.40</td></tr><tr><td>Midsayap</td><td>129.49</td></tr></table>	Alamada	198.37	Aleosan	61.82	Libungan	87.40	Midsayap	129.49			
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	<p>Note:</p> <p>*The bidder should attach the photo of the item as part of the bidding documents.</p> <p>**The bidder should bring a sample of 1kg of rice offered during the submission of bidding documents.</p> <p>***The bidder should have their own warehouse with Sanitary</p>						

	<p>Permit, amenities for packaging, hygienic and clean facility, washing area and sample of packaging shall be checked during post-qualification.</p> <p>****The bidder must have their own logistics/delivery trucks.</p>			
	<p>DELIVERY:</p> <p>Delivery date will commence AS PER SCHEDULE.</p> <p>Price is inclusive of delivery cost.</p> <p>Free delivery to target delivery site/receiving area per LGU based on the attached delivery and timeline (8:00 AM to 11:00 AM).</p> <p>The supplier must have atleast three to four (3-4) delivery trucks to deliver in areas with the same schedule of delivery.</p> <p>Goods to be delivered with CLOSED VAN/ if TRUCK, ensure with cover (trapal) to ensure that goods are safe from sudden rain.</p>			
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	<p>General Requirements:</p> <p>The supplier must attach certification of satisfactory performance of all its completed and on-going government and completed projects for the last 1 year, any unsatisfactory performance would mean disqualification in accordance with RDC Resolution.</p> <p>Must be strictly compliant with the safety protocols pursuant to the Department of Health (DOH) and Local Government Unit regulations against Covid-19.</p>			

* The performance of the obligations under the Contract shall not go beyond the validity of the appropriation for the Project.

I hereby certify to comply and deliver all the above requirements.

Name of the Company/Bidder

Signature Over Printed Name of the Representative

Date

Price Schedule for Goods Offered from within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from within the Philippines

Name of Bidder _____ Project ID No. _____ Page ____ of ____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of Origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item Total Price, per unit (col 5+6+7+ 8)	Total Price, per unit (col 5+6+7+ 8)	Total Price delivered Final Destination (col 9) x (col 4)
1	Commercial Rice, white, well-milled, locally produced, 50 kg per sack		2,140.11 sacks						

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

