

**Bid Notice Abstract**

**Request for Quotation (RFQ)**

<b>Reference Number</b>	10781419
<b>Procuring Entity</b>	DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION XII
<b>Title</b>	NPCP-DSWD12-2024-04-SFP(Lot7)-007 Negotiated Procurement - Community Participation Procurement of Food Items for Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Ni
<b>Area of Delivery</b>	Sultan Kudarat <a href="#">Printable Ver</a>

<b>Solicitation Number:</b>	2024-03-0314 (LOT 7) SFP	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	
<b>Procurement Mode:</b>	Negotiated Procurement - Community Participation (Sec. 53.12)	<b>Bid Supplements</b>	
<b>Classification:</b>	Goods	<b>Document Request List</b>	
<b>Category:</b>	Food Stuff	<b>Date Published</b>	23/04/2
<b>Approved Budget for the Contract:</b>	PHP 579,380.00	<b>Last Updated / Time</b>	22/04/2024 10:45
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	30/04/2024 10:00
<b>Client Agency:</b>			
<b>Contact Person:</b>	Loreto Jr. Vargas Cabaya Regional Director Regional Center, Brgy. Carpenter Hill Koronadal City South Cotabato Philippines 9506 63-228-3180 Ext.81 63-228-3180 fo12@dswd.gov.ph		

**Description**

REQUEST FOR QUOTATION  
NEGOTIATED PROCUREMENT COMMUNITY PARTICIPATION PROCUREMENT – FOOD ITEMS FOR THE USE OF SUPPLEMENTARY FEEDING PROGRAM CYCLE 14 IMPLEMENTATION IN LGUs BAGUMBAYAN AND SENATOR NINOY AQUINO, SULTAN KUDARAT  
Reference Number: NPCP-DSWD12-2024-04-SFP(LOT7)-007

- In view of the Community Participation Procurement, the Department of Social Welfare and Development Field Office XII (DSWD FO XII), through its Bids and Awards Committee (BAC) invites registered community-based cooperatives to participate in the community participation procurement for the Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Ninoy Aquino, Sultan Kudarat in accordance with Section 53.12 of the Revised Implementing Rules and Regulations (R-IRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act".
- The Approved Budget for the Contract is Five Hundred Seventy-nine Thousand and Three Hundred Eighty Pesos Only (Php579, 380.00) inclusive of all applicable taxes.
- Interested Bidders may obtain further information from the DSWD BAC Secretariat at the address and contact number given below from April 23, 2024 to April 29, 2024, 8:00 AM to 5:00 PM.
- The schedule of the bidding activities are as follows:  
ACTIVITIES SCHEDULE  
Advertisement/ Posting of Request for Quotation / Start of Availability of Request for Quotation April 22, 2024  
Deadline of Submission of Quotations and Legal / Technical Documents (in Sealed Envelope) On or before April 29, 2024, 5:00PM.  
Opening of Quotations April 30, 2024, 10:00 AM
- Interested bidders shall submit the following documents in sealed envelopes, labelled as "Negotiated Procurement - Community Participation Procurement of Food Items for Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Nino Aquino, Sultan Kudarat (Lot 7)": The envelope labels should also contain the name of the bidder, address, and contact details of the bidder.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

- Class "A" Documents  
Legal Requirements
- Certificate of registration from the DTI, SEC, CDA, DA, Department of Labor and Employment, NCIP; or in the case of Civil Society Organizations, Non-Government Organizations or Peoples' Organizations that are compliant with the requirements of a CSG, registration from NGAs24 or LGUs,25 and
  - A sworn affidavit (Appendix "1") executed by the head or its authorized representative that affirms that:
    - none of its incorporators, officers or members is an agent or related by consanguinity or affinity up to the third (3rd) civil degree to the HoPE, a member of the BAC, the Technical Working Group (TWG) or the Secretariat, or other official authorized to process and/or approve the proposal, contract, and release of funds; and
    - none of its incorporators, officers or members has a related business to the Community-based Project being procured at hand; or disclosure of the members if they have related business, if any, to the Community-based Project being procured at hand and the e

Technical Requirements

- Statement of all its completed contracts similar to the Community-based Projects to be bid and/or list indicating the work experiences of their members that reflect the capacity to deliver the Goods, or implement the Simple Infrastructure Projects, at an equal or higher established standards. The End-user's acceptance or official receipt(s) or sales invoice issued for the completed contracts shall be attached to the Statement as proof thereof.
- II. FINANCIAL COMPONENT ENVELOPE
- Photocopy or scanned copy of the bank book with complete bank account information; or a proof that it maintains books of accounts such as cash receipts journal, cash disbursement journal, general journal, and general ledger. For Organized CSG that has participated in any government Community-based Project for the past two (2) years:
  - Latest Income Tax Return (ITR) for the preceding Tax Year or for new establishments, the most recent quarter's ITR or Business Tax Return; and
  - Updated Audited Financial Statement (AFS), which should not be earlier than two (2) years from the date of bid submission. The AFS shall be stamped received by the Bureau of Internal Revenue (BIR) or accredited and authorized institutions, or electronically received via the AFS e-submission of the BIR with a filing reference number.
6. The DSWD FO XII reserves the right to accept or reject any bid/proposal, annul the bidding process, and to reject all bids/proposals at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

Sgd. JACKIYA A. LAO Chairperson, DSWD FOXII BAC

Price Quotation Form for the Negotiated Procurement - Community Participation Procurement of Food Items for Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Ninoy Aquino, Sultan Kudarat (Lot 7)

Date: April 22, 2024  
Ref. No. NPCP-DSWD12-2024-04-SFP(Lot7)-007

To: DSWD Field Office XII  
Regional Center, Brgy. Carpenter Hills  
City of Koronadal, 9506

Gentlemen and/or Ladies:

Having examined the Community Participation Procurement including the Amendments and Modifications, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver services for the Procurement of Food Items for Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Ninoy Aquino, Sultan Kudarat (Lot 7) for the sum of

[total price offer amount in words] \_\_\_\_\_ in

conformity with the said Bidding Documents for the sum (P\_\_\_\_\_)

[total price offer amount in figures]

or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.  
We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amount, and within the times specified in the Bidding Documents.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Price Quote or any Price Quote you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to this Request for Quotation.

The undersigned is authorized to submit the bid on behalf of \_\_\_\_\_  
[name of the bidder]  
as evidenced by the attached \_\_\_\_\_  
[state the written authority].

We acknowledge that failure to sign each and every page of this Price Proposal Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024

Signature in the capacity of \_\_\_\_\_

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_  
ANNEX B

#### Technical Specifications

1. The project is for the Negotiated Procurement - Community Participation Procurement of Food Items for Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagum,bayan and Senator Ninoy Aquino, Sultan Kudarat (Lot 7) with NPCP-DSWD12-2024-04-SFP(Lot7)-007 as Reference Number.

2. Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the goods/equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's unamend sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

#### Item Specification Statement of Compliance

##### SULTAN KUDARAT PROVINCE

Lot 7 LGU Bagumbayan and Senator Ninoy Aquino

##### Fresh Vegetables:

- 1 Potato, tuber, medium size (at least 160grams/pc)
- 2 Fresh Ampalaya, fruit, medium size (at least 200grams/pc)
- 3 Fresh Bisol, medium size, (at least 250 grams/pc)
- 4 Fresh Green Cabbage, (at least 250 grams/pc)
- 5 Fresh Banana Blossom, whole, medium size (at least 800 grams/pc)
- 6 Fresh Upo, fruit, medium size, (at least 500 grams/pc)
- 7 Fresh Stringed Beans, tall (15-20 pcs. per tall), at least 250g/tali
- 8 Fresh Squash, fruit, (at least 1 kg/pc)
- 9 Fresh Sayote, fruit (at least 250 grams/pc)
- 10 Fresh Eggplant, fruit (at least 100 grams/pc)

##### DELIVERY TERM:

Delivery will commence as per schedule by the End-user.

Delivery is within the attached schedule of delivery and timeline (8:00 to 12:00 NN)

##### Notes:

Free delivery to LGU's designated receiving areas.

Suppliers should observe the health/safety protocols, must wear face mask and gloves during delivery.

All food items on the Delivery Schedule must be delivered on the same day @ the designated receiving areas. The supplier must coordinate to the End-User/assigned Field Office staff 3-5 days before the delivery date.

Any damaged/lacking goods upon delivery by the supplier shall be replaced within the day.

Vegetables must be fresh upon delivery.

Packaging: (in sets per DCC based on the attached schedule and quantity) shall be done in the supplier's sanitized area prior to the date of delivery. The supplier shall provide clean and durable packaging of goods (eco-bags/sako bags/boxes) to prevent damages or deterioration during transit to their final destination. Supplier should have clean and sanitized area for packing and storing of food commodities.

The supplier must have clean Delivery Vehicle.

The supplier must provide "lapagan" such as trapal, and crates at the dropping point.

##### ACCEPTANCE and INSPECTION:

Acceptance by the LGU-C/MSWDO/Focal Person/SFP Staff. Inspected by the DSWD Inspection Committee.

Final Acceptance by the DSWD Acceptance Committee.

##### PAYMENT TERM:

Monthly payment based on actual delivery with supporting documents (Delivery Receipts (DR), Inspection and Acceptance Report (IAR), Sales/Charge Invoice and Photo documents).

I hereby certify to comply with all the above requirements.

Name of the Company/Bidder \_\_\_\_\_

\_\_\_\_\_ Signature Over Printed Name of the Representative

#### Date

#### ANNEX A

#### Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Negotiated Procurement - Community Participation Procurement of Food Items for Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Ninoy Aquino, Sultan Kudarat (Lot 7) with NPCP-DSWD12-2024-04-SFP(Lot7)-007 as reference number

Stock No. List of Food Items Unit Quantity Delivered,  
Weeks/Months

Will commence upon the receipt of the purchase order and As per Schedule of the End-User

##### SULTAN KUDARAT PROVINCE

Lot 7 LGU Bagumbayan and Senator Ninoy Aquino

##### Fresh Vegetables:

- 1 Potato, tuber, medium size (at least 160grams/pc) Kg 790
- 2 Fresh Ampalaya, fruit, medium size (at least 200grams/pc) Kg 1250
- 3 Fresh Bisol, medium size, (at least 250 grams/pc) Kg 850
- 4 Fresh Green Cabbage, (at least 250 grams/pc) Kg 790
- 5 Fresh Banana Blossom, whole, medium size (at least 800 grams/pc) Kg 1450
- 6 Fresh Upo, fruit, medium size, (at least 500 grams/pc) Kg 790
- 7 Fresh Stringed Beans, tall (15-20 pcs. per tall), at least 250g/tali Tali 3150
- 8 Fresh Squash, fruit, (at least 1 kg/pc) Kg 850
- 9 Fresh Sayote, fruit (at least 250 grams/pc) Kg 790
- 10 Fresh Eggplant, fruit (at least 100 grams/pc) Kg 2700

##### DELIVERY TERM:

Delivery will commence as per schedule by the End-user.

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##### Notes:

Free delivery to LGU's designated receiving areas.

Suppliers should observe the health/safety protocols, must wear face mask and gloves during delivery.

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Supplier should have clean and sanitized area for packing and storing of food commodities.  
The supplier must have clean Delivery Vehicle.  
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ACCEPTANCE and INSPECTION:  
Acceptance by the LGU,C/MSWDO/Focal Person/SFP Staff. Inspected by the DSWD Inspection Committee.  
Final Acceptance by the DSWD Acceptance Committee.

PAYMENT TERM:  
Monthly payment based on actual delivery with supporting documents (Delivery Receipts (DR), Inspection and Acceptance Report (IAR), Sales/Charge Invoice and Photo documents).

\* The performance of the obligations under the Contract shall not go beyond the validity of the appropriation for the Project.

I hereby certify to comply and deliver all the above requirements.

\_\_\_\_\_  
Name of the Company/Bidder

\_\_\_\_\_  
Signature Over Printed Name of the Representative

\_\_\_\_\_  
Date

Line Items	Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
	1	FOOD ITEMS	Food Items for Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Ninoy Aquino, Sultan Kudarat (Lot 7)	1	Lot	579,380.1

**Created by** Loreto Jr. Vargas Cabaya  
**Date Created** 22/04/2024

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