



# DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE XII

PUROK BUMANAAG, BRGY. ZONE III, KORONADAL CITY, 9506

# INVITATION FOR NEGOTIATED PROCUREMENT TWO-FAILED BIDDING Procurement of FOOD ITEMS For the use of Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Ninoy Aquino, Sultan Kudarat

Reference Number: NP-2FB-DSWD12-2024-SFP-003

- 1. The Department of Social Welfare and Development Field Office XII (DSWD FO XII), through its Bids and Awards Committee (BAC) intend to procure Procurement of FOOD ITEMS For the use of Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Ninoy Aquino, Sultan Kudarat with an Approved Budget for the Contract amounting to One Million, Two Hundred Fifty-five Thousand and Eighty Pesos Only (₱1,255,080.00) inclusive of all applicable taxes.
- 2. The DSWD FO XII BAC now invites technically, legally, and financially capable suppliers for the said project.
- 3. The Procurement procedure for this requirement is Negotiated Procurement for two-failed Bidding pursuant to Section 53.1 of the Revised Implementing Rules and Regulations (R-IRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act".

The selection of the successful offer shall be based on the best and final offer that will be submitted on the set deadline by the BAC and which would meet the minimum technical specifications required.

- 4. Interested Bidders may obtain further information from the DSWD BAC Secretariat at the address and contact number given below from <u>September 18, 2024</u> to <u>September 26, 2024</u>, 8:00 AM to 5:00 PM.
- 5. The DSWD FO 12 will hold a **Negotiation Meeting on 24 September 2024 at DSWD REGIONAL OFFICE XII, BRGY. CARPENTER HILL, KORONADAL CITY**, which shall be open to prospective bidders.
- 6. The schedule of the bidding activities are as follows:





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PUROK BUMANAAG, BRGY. ZONE III, KORONADAL CITY, 9506

ACTIVITIES	SCHEDULE
Advertisement/ Posting of Request for Quotation / Start of Availability of Request for Quotation	September 18, 2024 to September 26, 2024, 8:00 AM to 5:00 PM.
Negotiation Meeting	24 September 2024 at DSWD REGIONAL OFFICE XII, BRGY. CARPENTER HILL, KORONADAL CITY
Deadline of Submission of Quotations and Legal / Technical Documents (in Sealed Envelope)	On or before 27 September, 2024 9:00 A.M.
Opening of Quotations	27 September, 2024, 11:30 A.M.
Tentative Schedule for Post-qualification	01 October 2024

- 7. Two (2) copies of the proposals (one original and one copy) must be submitted to the BAC which must be duly received by the BAC Secretariat through manual submission at the office address indicated above on or before 9:00 AM of 28 August 2024. Late submission shall not be accepted.
- 8. Bid opening and evaluation shall be on **27 September 2024, 11:30 a.m.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- 9. Interested bidders shall submit the following documents in sealed envelopes, labelled as "Negotiated Procurement for Two-Failed Biddings", with the title of the procurement project, name of the bidder, address, and the contact details of the bidder, addressed to the BAC.





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PUROK BUMANAAG, BRGY. ZONE III, KORONADAL CITY, 9506

## **Checklist of Technical and Financial Documents**

#### I. TECHNICAL COMPONENT ENVELOPE

#### Class "A" Documents

**Legal Documents** 

a. Valid PhilGEPS Registration Certificate (Platinum Membership)(all pages)

#### **Technical Documents**

- a. Statement of Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid. For this purpose, the definition of similar contracts shall refer to Internet Service Providers which shall be completed within the last 2 years prior to the date of submission of the best and final offer.
- b. Original Copy of Bid Security in any of the following form as prescribed under the 2016 revised IRR of RA 9184:
  - i. The amount of not less than ₱25,101.60 or the amount equivalent to two percent (2%) of ABC if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or
  - ii. The amount of not less than ₱62,754.00 or the amount equivalent to five percent (5%) of ABC if bid security is in Surety Bond; and
  - iii. Bid Securing Declaration (notarized)
- c. Conformity with the Schedule of Requirements and Technical Specifications (please see Annex A and B)
- d. Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of corporation, partnership, or cooperative, or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder
- e. If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statement from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.





# DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE XII

PUROK BUMANAAG, BRGY. ZONE III, KORONADAL CITY, 9506

#### II. FINANCIAL COMPONENT ENVELOPE

- a. Original of duly signed and accomplished Financial Bid Form;
- b. Price Schedule
- 10. The **DSWD FO XII** reserves the right to accept or reject any bid/proposal, annul the bidding process, and to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 11. For further information, please refer to:

DSWD 12- BAC Secretariat Head Administrative Division- Procurement Section DSWD Field Office 12, Regional Center, Brgy. Carpenter Hill, Koronadal City, 9506 procurement.fo12@dswd.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: <a href="https://fo12.dswd.gov.ph/bid-bulletin/">https://fo12.dswd.gov.ph/bid-bulletin/</a> <a href="https://www.philgeps.gov.ph">https://www.philgeps.gov.ph</a>

Issued this 18th day of September 2024

JACKIVA A. LAO Chairperson, DSWD FOXII BAC

## **Technical Specifications**

- 1. The project is for <u>Procurement of FOOD ITEMS For the use of Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Ninoy Aquino, Sultan Kudarat with NP2FB-DSWD12-2024-SFP-003 as Reference Number.</u>
- 2. Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the goods/equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's unamended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

Item	Specification	Statement of Compliance
	Lot 7 SULTAN KUDARAT PROVINCE	
	Bagumbayan and Senator Ninoy Aquino	
	Fresh Vegetables:	
1	Potato, tuber, medium size (at least 160grams/pc) -790 kgs	
2	Fresh Ampalaya, fruit, medium size (at least 200grams/pc) -1,250 kgs	
3	Fresh Bisol, medium size, (at least 250 grams/pc) - 850 kgs	
4	Fresh Green Cabbage, (at least 250 grams/pc) - 790 kgs	
5	Fresh Banana Blossom, whole, medium size (at least 800 grams/pc) - 1,450 kgs	
6	Fresh Upo, fruit, medium size, (at least 500 grams/pc) - 790 kgs	
7	Fresh Stringed Beans, tali (15-20 pcs. per tali), at least 250g/tali - 3,150 tali	

8	Fresh Squash, fruit, (at least 1 kg/pc) - 850 kgs
9	Fresh Sayote, fruit (at least 250 grams/pc) -790 kgs
10	Fresh Eggplant, fruit (at least 100 grams/pc) - 2,700 kgs
11	"White Commercial Rice, well milled, 50kg per sack, (preferred variety; 7 Tonner, Banay-Banay, RC 160) -233 sacks

#### **DELIVERY TERM:**

Delivery will commence as per schedule by the Enduser

Delivery is within the attached schedule of delivery and timeline (8:00 to 12:00 NN)

#### Notes:

Free delivery to LGU's designated receiving areas. Suppliers should observe the health/safety protocols, must wear face mask and gloves during delivery. All food items on the Delivery Schedule must be delivered on the same day @ the designated receiving areas. The supplier must coordinate to the End-User/assigned Field Office staff 3-5 days before the delivery date.

Any damaged/lacking goods upon delivery by the supplier shall be replaced within the day. Vegetables must be fresh upon delivery.

**Packaging:** (in sets per DCC based on the attached schedule and quantity) shall be done in the supplier's sanitized area prior to the date of delivery. The supplier shall provide clean and durable packaging of goods (eco-bags/sako bags/boxes) to prevent damages or deterioration during transit to their final destination.

Supplier should have clean and sanitized area for packing and storing of food commodities. The supplier must have clean Delivery Vehicle. The supplier must provide "lapagan" such as trapal, and crates at the dropping point.

#### **ACCEPTANCE and INSPECTION:**

Acceptance by the LGU;C/MSWDO/Focal Person/SFP Staff. Inspected by the DSWD Inspection Committee.

Final Acceptance by the DSWD Acceptance Committee.

#### **PAYMENT TERM:**

Monthly payment based on actual delivery with supporting documents (Delivery Receipts (DR),

Inspection and Acceptance Report (IAR), Sales/Charge Invoice and Photo documents).
General Requirements:
The supplier must attach a certification of satisfactory performance for all its completed government projects for the last year. Any unsatisfactory performance will result in disqualification in accordance with the RDC Resolution

I hereby	certify to	comply wit	h all the	above r	equirements.	

Name of the Company/Bidder	
Signature Over Printed Name of the Representative	
Date	

# **Schedule of Requirements**

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

# NP2FB-DSWD12-2024-SFP-003 FOOD ITEMS For the use of Supplementary Feeding Program Cycle 14 Implementation in LGUs Bagumbayan and Senator Ninoy Aquino, Sultan Kudarat

Stock No.	List of Food Items	Unit	Quantity	Delivered, Weeks/Months
	Lot 7 SULTAN KUDARAT PROVINCE Bagumbayan and Senator Ninoy Aquino			Delivery of the Goods is required
	Fresh Vegetables:			to be delivered As Per Scheduled by the End-user
1	Potato, tuber, medium size (at least 160grams/pc)	kgs	790	
2	Fresh Ampalaya, fruit, medium size (at least 200grams/pc)	kgs	1,250	
3	Fresh Bisol, medium size, (at least 250 grams/pc)	kgs	850	
4	Fresh Green Cabbage, (at least 250 grams/pc)	kgs	790	

5	Fresh Banana Blossom, whole, medium size (at least 800 grams/pc)	kgs	1,450
6	Fresh Upo, fruit, medium size, (at least 500 grams/pc)	kgs	790
	Fresh Stringed Beans, tali (15-20 pcs. per tali), at least 250g/tali	tali	7.50
7	Trestroatinged bearis, tail (15 15 post per tail), at reast 150g, tail		3,150
8	Fresh Squash, fruit, (at least 1 kg/pc)	kgs	850
	Fresh Sayote, fruit (at least 250 grams/pc)	kgs	
9	Trestroayote, mare (acrease 250 grams, po)	1.65	790
10	Fresh Eggplant, fruit (at least 100 grams/pc)	kgs	2,700
	"White Commercial Rice, well milled, 50kg per sack, (preferred variety; 7	sacks	
11	Tonner, Banay-Banay, RC 160)	Sucks	233
	DELIVERY TERM:		
	Delivery will commence as per schedule by the End-user		
	Delivery is within the attached schedule of delivery and timeline (8:00 to 12:00 NN)		
	Notes:		
	Free delivery to LGU's designated receiving areas.		
	Suppliers should observe the health/safety protocols, must wear face mask and gloves during delivery.		

All food items on the Delivery Schedule must be delivered on the same day @ the designated receiving areas. The supplier must coordinate to the End-User/assigned Field Office staff 3-5 days before the delivery date.		
Any damaged/lacking goods upon delivery by the supplier shall be replaced within the day.		
Vegetables must be fresh upon delivery.		
Packaging: (in sets per DCC based on the attached schedule and quantity) shall be done in the supplier's sanitized area prior to the date of delivery. The supplier shall provide clean and durable packaging of goods (eco-bags/sako bags/boxes) to prevent damages or deterioration during transit to their final destination.		
Supplier should have clean and sanitized area for packing and storing of food commodities.		
The supplier must have clean Delivery Vehicle.		
The supplier must provide "lapagan" such as trapal, and crates at the dropping point.		
ACCEPTANCE and INSPECTION:		
Acceptance by the LGU;C/MSWDO/Focal Person/SFP Staff. Inspected by the DSWD Inspection Committee.		
Final Acceptance by the DSWD Acceptance Committee.		
PAYMENT TERM:		
Monthly payment based on actual delivery with supporting documents (Delivery Receipts (DR), Inspection and Acceptance Report (IAR), Sales/Charge Invoice and Photo documents).		

	General Requirements:  The supplier must attach a certification of satisfactory performance for all its completed government projects for the last year. Any unsatisfactory performance will result in disqualification in accordance with the RDC Resolution			
* The	performance of the obligations under the Contract shall not go beyond t	he validity of the appropria	tion for the Project.	
I here	by certify to comply and deliver all the above requirements.			
Name o	of the Company/Bidder			

Signature Over Printed Name of the Representative

Date

## **Price Schedule for Goods Offered from within the Philippines**

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

# Name of Bidder \_\_\_\_\_\_ Project ID No.\_\_\_\_\_ Page \_\_\_ of \_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of Origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item Total Price, per unit (col 5+6+7+8	Total Price, per unit (col 5+6+7+ 8)	Total Price delivered Final Destinatio n (col 9) x (col 4)
	Lot 7 SULTAN KUDARAT PROVINCE Bagumbayan and Senator Ninoy Aquino								
	Fresh Vegetables:								
1	Potato, tuber, medium size (at least 160grams/pc)		790 kgs						
2	Fresh Ampalaya, fruit, medium size (at least 200grams/pc)		1,250 kgs						
3	Fresh Bisol, medium size, (at least 250 grams/pc)		850 kgs						

4	Fresh Green Cabbage, (at least 250 grams/pc)	790 kgs			
5	Fresh Banana Blossom, whole, medium size (at least 800 grams/pc)	1,450 kgs			
6	Fresh Upo, fruit, medium size, (at least 500 grams/pc)	790 kgs			
7	Fresh Stringed Beans, tali (15-20 pcs. per tali), at least 250g/tali	3,150 tali			
8	Fresh Squash, fruit, (at least 1 kg/pc)	850 kgs			
9	Fresh Sayote, fruit (at least 250 grams/pc)	790 kgs			
10	Fresh Eggplant, fruit (at least 100 grams/pc)	2,700 kgs			
11	"White Commercial Rice, well milled, 50kg per sack, (preferred variety; 7 Tonner, Banay- Banay, RC 160)	233 sacks			
	DELIVERY TERM: Delivery will commence as per schedule by the End-user Delivery is within the attached schedule of delivery and timeline (8:00 to 12:00 NN) Notes: Free delivery to LGU's designated receiving areas. Suppliers should observe the health/safety protocols, must wear face mask and gloves during delivery. All food items on the Delivery Schedule must be delivered on the same day @ the designated receiving areas. The supplier				

must coordinate to the End-User/assigned Field Office staff 3-5 days before the delivery date. Any damaged/lacking goods upon delivery				
by the supplier shall be replaced within the day.				
Vegetables must be fresh upon delivery.				
Packaging: (in sets per DCC based on the				
attached schedule and quantity) shall be				
done in the supplier's sanitized area prior to				
the date of delivery. The supplier shall				
provide clean and durable packaging of				
goods (eco-bags/sako bags/boxes) to				
prevent damages or deterioration during				
transit to their final destination. Supplier should have clean and sanitized				
area for packing and storing of food				
commodities.				
The supplier must have clean Delivery				
Vehicle.				
The supplier must provide "lapagan" such				
as trapal, and crates at the dropping point.				
ACCEPTANCE and INSPECTION:				
Acceptance by the LGU;C/MSWDO/Focal				
Person/SFP Staff. Inspected by the DSWD				
Inspection Committee.				
Final Acceptance by the DSWD				
Acceptance Committee.				
PAYMENT TERM:				
Monthly payment based on actual delivery				
with supporting documents (Delivery				
Receipts (DR), Inspection and Acceptance				
Report (IAR), Sales/Charge Invoice and Photo documents).				
,		+		
General Requirements:				

The supplier must attach a certification of satisfactory performance for all its completed				
government projects for the last year. Any unsatisfactory performance will result in				
disqualification in accordance with the RDC Resolution				

Name:	
Legal Capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	

## Single Largest Completed Government & Private Contracts which are similar in nature

	a. Owner's Name		Bidder's I	Role	a.	Amount at Award	a. Date Awarded
Name of Completed Contract	b. Address c. Telephone Nos.	Nature of Work/Goods	Description	%	b.	Amount at Award Amount at Completion Duration	b. Contract Effectivity c. Date Completed

Submitted by: \_\_\_\_\_\_
Printed Name & Signature

Designation:

Date

# **Omnibus Sworn Statement (Revised)**

[shall be submitted with the Bid]

RE	PUBLI	C OF TH	IE PHILIPP	INES )									
CIT	Y/MU	INICIPA	LITY OF			) S.S.							
						AFFID	AVIT						
Sta	tus],_				[Natior	nality],	[Ad	and dress	of Affi		residing		at
		the so	ance with le proprie of	tor or a	·	ed represe			office		addro of Biddo	ess	ai
2.	exec	ute the	owner and perfo ensuing co	ontract	and all a	cts necess	Name of sary to p	Biddo artici	er], I hav ipate, su	ve full bmit 1	power a the bid,	nd aut and to	hority to sign and
3.	Loca black <b>by re</b>	l Gover disting elation,	g by the Go nment Uni rules have <u>members</u> ntity as de	its, forei been re <b>hip, ass</b> e	ign gover cognized ociation,	rnment/fo d by the G affiliatio	nes or a oreign o Sovernm n, or cou	ny of r inte ent P ntroll	rnationa rocurem ing inter	cies, c al fina nent P rest w	offices, concing instance of the concing instance of the concine o	orpora stitutio ard, <u>by</u> ther bla	tions, or n whose ritself or
4.		ne origi	document nal, comp										
5.	Proc	uring E	ntity or its	duly au	thorized				der] is a				
6.	Bids head	and Av I of the	or sole provards Come Project Notes Project Notes	mittee Manage	(BAC), th ment Of	ne Techni fice or th	cal Wor າe end-ເ	king	Group, a	and th	e BAC S	Secreta	riat, the

7.		[Name of Bidder] complies with existing labor laws
	and	standards; and
8.		[Name of Bidder] is aware of and has undertaken responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which udes:
	a. b. c. d.	Carefully examining all of the Bidding Documents; Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract; Making an estimate of the facilities available and needed for the contract to be bid, if any; and Inquiring or securing Supplemental/Bid Bulletin(s) issued for the NP-2FB DSWD12-2023-SFP-001 Procurement of Enhanced Nutribun for the Supplementary Feeding Program Cycle 12 Implementation in Special Geographic Areas; ALEOSAN, MIDSAYAP, PIGCAWAYAN,
		CARMEN, KABACAN, PIKIT, AND COTABATO CITY.
9.	any	[Name of Bidder] did not give or pay directly or rectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to person or official, personnel or representative of the government in relation to any curement project or activity.
10.	and Swinthro oblinand	ase advance payment was made or given, failure to perform or deliver any of the obligations undertakings in the contract shall be sufficient grounds to constitute criminal liability for adding (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence ough misappropriating or converting any payment received by a person or entity under an agation involving the duty to deliver certain goods or services, to the prejudice of the public the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as ended, or the Revised Penal Code.
	<b>WITI</b> lippir	NESS WHEREOF, I have hereunto set my hand this day of, 20 at, nes.
		[Insert NAME OF BIDDER OR ITS AUTHORIZED  REPRESENTATIVE]
		[Insert signatory's legal capacity]
		Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

## **Bid Form for the Procurement of Goods**

[shall be submitted with the Bid]

	BID FORM
	Date : Project Identification No. :
To: [name ar	nd address of Procuring Entity]
Supplementa acknowledge Goods] in cor or the total ca bid modification this Bid. The the applicable	g examined the Philippine Bidding Documents (PBDs) including the lor Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly d, we, the undersigned, offer to [supply/deliver/perform] [description of the formity with the said PBDs for the sum of [total Bid amount in words and figures] loulated bid price, as evaluated and corrected for computational errors, and other ons in accordance with the Price Schedules attached herewith and made part of total bid price includes the cost of all taxes, such as, but not limited to: [specify taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) vies and duties], which are itemized herein or in the Price Schedules,
If our	Bid is accepted, we undertake:
a.	to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
b.	to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
C.	to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.
Comm	t this paragraph if Foreign-Assisted Project with the Development Partner: nissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, ct execution if we are awarded the contract, are listed below:
	dress Amount and Purpose of encyCommission or gratuity
(if none, state	"None") ]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name:	
Legal capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	
Date:	