

### SUPPLEMENTAL / BID BULLETIN NO. 01

**TITLE** : Supplemental Bid Bulletin for the **PROCUREMENT OF OFFICE SUPPLIES FOR SLP STAFF FOR 2024 (LOT 1 TO LOT 6)**

**ITB NO.** : **DSWD12-SLP-2024-10-023**

**DATE** : 01 November 2024

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following amendments and clarifications:

#### Addendum/Amendment Details

| SECTION   | BEFORE   | AFTER   |
|---|--|---|
| <b>Section I: Invitation to Bid</b>   | Delivery of the Goods is required by One Time Delivery to Provincial Cluster Offices and within <b>30 working days</b> upon the receipt of the Approved PO   | Delivery of the Goods is required by One Time Delivery to Provincial Cluster Offices and within <b>30 calendar days</b> upon the receipt of the Approved PO.  |
| <b>Section V: Special Conditions of Contract</b>                                      | The delivery shall be ONE TIME DELIVERY to Provincial Cluster Offices and within <b>30 working days</b> upon the receipt of the Approved Purchase Order.   | The delivery shall be ONE TIME DELIVERY to Provincial Cluster Offices and within <b>30 calendar days</b> upon the receipt of the Approved Purchase Order.   |
| <b>Section VI: Schedule of Requirements and Section VII: Technical Specifications</b> | B. DSWD12-SLP-2024-10-023 Procurement of Office Supplies for SLP Provincial Staff of RPMO for 2024 (LOT 2)<br><br>12. Paper Clip vinyl Jumbo <b>55mm</b><br><br>38. Double Sided Tape 10meters <b>(add 12mm)</b>   | B. DSWD12-SLP-2024-10-023 Procurement of Office Supplies for SLP Provincial Staff of RPMO for 2024 (LOT 2)<br><br>12. Paper Clip vinyl Jumbo <b>50mm</b><br><br>38. Double Sided Tape 12mm x 10 meters  |
|   | C. DSWD12-SLP-2024-10-023 Procurement of Office Supplies for SLP Provincial Staff of Sultan Kudarat for 2024 (LOT 3)<br><br>18. Folded Brown Long (100s) (To remove the 100s because the unit of measure is by piece)<br>13. Cannon Ink 003, Black<br>14. Cannon Ink 003, Cyan<br>15. Cannon Ink 003, Yellow<br>16. Cannon Ink 003, Magenta<br><b>(for inks, it should be more specific, change to GI 790)</b><br>26. Paper Clip Vinyl Jumbo <b>55mm</b> | C. DSWD12-SLP-2024-10-023 Procurement of Office Supplies for SLP Provincial Staff of Sultan Kudarat for 2024 (LOT 3)<br><br>18. Folder Brown Long<br><br>13. GI 790, Black<br>14. GI 790, Cyan<br>15. GI 790, Yellow<br>16. GI 790, Magenta<br><br>26. Paper Clip Vinyl Jumbo <b>50mm</b> |

|  |   |   |
|--|---|---|
|  | 38. Cork Board 40x60  | 38. Cork Board 40cm x 60cm with frame   |
|  | D. DSWD12-SLP-2024-10-023 Procurement of Office Supplies for SLP Provincial Staff of SARGEN Cluster for 2024 (LOT 4)<br><br>8. Epson Ink 664, Black <b>10</b> (to remove the number 10)<br><br>24. Paper Clip Vinyl Jumbo <b>55mm</b> | D. DSWD12-SLP-2024-10-023 Procurement of Office Supplies for SLP Provincial Staff of SARGEN Cluster for 2024 (LOT 4)<br><br>8. Epson Ink 664, Black<br><br>24. Paper Clip Vinyl Jumbo <b>50mm</b> |
|  | E. DSWD12-SLP-2024-10-023 Procurement of Office Supplies for SLP Provincial Staff of CC-I for 2024 (LOT5)<br><br>16. Paper Clip Vinyl Jumbo <b>55mm</b>   | E. DSWD12-SLP-2024-10-023 Procurement of Office Supplies for SLP Provincial Staff of CC-I for 2024 (LOT5)<br><br>16. Paper Clip Vinyl Jumbo <b>50mm</b>   |
| <b>General Notes</b>   | Additional note: Please bring samples of all items to be procured, except for the printer; a photo will suffice.<br><br>Delivery Terms within <b>30 working days</b> upon the receipt of the P.O.                                     | Please bring samples of all items to be procured, except for the printer; a photo will suffice.<br><br>Delivery Terms within <b>30 calendar days</b> upon the receipt of the P.O.                 |
| <b>Schedule of Requirements Column for Delivered, Weeks/Months</b> | Delivery of the Goods is required One Time Delivery to Provincial Cluster Offices and within <b>30 working days</b> upon the receipt of the Approved PO.  | Delivery of the Goods is required One Time Delivery to Provincial Cluster Offices and within <b>30 calendar days</b> upon the receipt of the Approved PO.   |

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

  
**JACKIYA A. LAO**  
 Chairperson, DSWD FOXII BAC

Please accomplish the portion below and email at [procurement.fo12@dswd.gov.ph](mailto:procurement.fo12@dswd.gov.ph).

Received from DSWD, **Supplemental/Bid Bulletin No. 01** for the **DSWD12-SLP-2024-10-023 PROCUREMENT OF OFFICE SUPPLIES FOR SLP STAFF FOR 2024 (LOT 1 TO LOT 6)**

RECEIVED BY : \_\_\_\_\_ DATE: \_\_\_\_\_  
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : \_\_\_\_\_

COMPANY : \_\_\_\_\_