



Bid Notice Abstract

Reference Number 11907470
Procuring Entity DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION XII
Title NPCP-DSWD12-SFP-2025-03-001 For the use of Supplementary Feeding Program CY 2025 implementation in LGU Polomolok, South Cotabato
Area of Delivery South Cotabato

Solicitation Number: NPCP-DSWD12-SFP-2025-03-001
Trade Agreement: Implementing Rules and Regulations
Procurement Mode: Negotiated Procurement - Community Participation (Sec. 53.12)
Classification: Goods
Category: Food Stuff
Approved Budget for the Contract: PHP 1,233,085.00
Delivery Period:
Client Agency:

Contact Person: Loreto Jr. Vargas Cabaya
Regional Director
Regional Center, Brgy. Carpenter Hill
Koronadal City
South Cotabato
Philippines 9506
63-228-3180 Ext.81
63-228-3180
procurement.fo12@dswd.gov.ph

Description

REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT COMMUNITY PARTICIPATION For the use of Supplementary Feeding Program CY 2025 implementation in LGU Polomolok, South Cotabato (LOT 1)
Reference Number: NPCP-DSWD12-SFP-2025-03-001

- In view of the Community Participation Procurement, the Department of Social Welfare and Development Field Office XII (DSWD FO XII), through its Bids and Awards Committee (BAC) invites registered and organized Community or Social Groups (CSGs) otherwise known as the "Government Procurement Reform Act".
- The Approved Budget for the Contract is One Million Two Hundred Thirty-three Thousand and Eighty-five Pesos Only (Php1, 233,085.00) inclusive of all applicable taxes.
- Interested Bidders may obtain further information from the DSWD BAC Secretariat at the address and contact number given below from 21 March 2025 to 26 March 2025, 8:00 AM to 5:00 PM.
- The schedule of the bidding activities are as follows:

ACTIVITIES SCHEDULE
Advertisement/ Posting of Request for Quotation / Start of Availability of Request for Quotation 22 March 2025
Deadline of Submission of Quotations and Legal / Technical Documents (in Sealed Envelope) On or before 26 March 2025, 5:00PM.
Opening of Quotations 27 March 2025, 10:00 AM

5. Interested bidders shall submit the following documents in sealed envelopes, labelled as "NPCP-DSWD12-SFP-2025-03-001 For the use of Supplementary Feeding Program CY 2025 implementation in LGU Polomolok, South Cotabato (Lot 1)". The envelopes shall be:

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents
Legal Requirements

- Certificate of registration from the DTI, SEC, CDA, DA, Department of Labor and Employment, NCIP; or in the case of Civil Society Organizations, Non-Government Organizations or Peoples' Organizations that are compliant with the requirements of a CSO.
- A sworn affidavit (Appendix "1") executed by the head or its authorized representative that affirms that:
 - none of its incorporators, officers or members is an agent or related by consanguinity or affinity up to the third (3rd) civil degree to the HoPE, a member of the BAC, the Technical Working Group (TWG) or the Secretariat, or other official authorized to procure.
 - none of its incorporators, officers or members has a related business to the Community-based Project being procured at hand; or disclosure of the members if they have related business, if any, to the Community-based Project being procured at hand and

Technical Requirements

- Statement of all its completed contracts similar to the Community-based Projects to be bid and/or list indicating the work experiences of their members that reflect the capacity to deliver the Goods, or implement the Simple Infrastructure Projects, at an amount not exceeding the Approved Budget for the Contract.

II. FINANCIAL COMPONENT ENVELOPE

- Photocopy or scanned copy of the bank book with complete bank account information; or a proof that it maintains books of accounts such as cash receipts journal, cash disbursement journal, general journal, and general ledger. For Organized CSG that has been operating for the past two (2) years;
 - Latest Income Tax Return (ITR) for the preceding Tax Year or for new establishments, the most recent quarter's ITR or Business Tax Return; and
 - Updated Audited Financial Statement (AFS), which should not be earlier than two (2) years from the date of bid submission. The AFS shall be stamped received by the Bureau of Internal Revenue (BIR) or accredited and authorized institutions, or electronic copy of the AFS.
6. The DSWD FO XII reserves the right to accept or reject any bid/proposal, annul the bidding process, and to reject all bids/proposals at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

Sgd. JACKIYA A. LAO Chairperson, DSWD FOXII BAC

Price Quotation Form for the NPCP-DSWD12-SFP-2025-03-001 For the use of Supplementary Feeding Program CY 2025 implementation in LGU Polomolok, South Cotabato (Lot1)

Date: _____
Ref. No. NPCP-DSWD12-SFP-2025-03-001

To: DSWD Field Office XII
Regional Center, Brgy. Carpenter Hills
City of Koronadal, 9506

Gentlemen and/or Ladies:
Having examined the Community Participation Procurement including the Amendments and Modifications, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver services for the NPCP-DSWD12-SFP-2025-03-001 For the use of Supplementary Feeding Program CY 2025 implementation in LGU Polomolok, South Cotabato (Lot 1).

[total price offer amount in words] _____ in
conformity with the said Bidding Documents for the sum (P _____)
[total price offer amount in figures]

or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.
We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements.
If our Bid is accepted, we undertake to provide a performance security in the form, amount, and within the times specified in the Bidding Documents.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and Notice of Award, shall be binding upon us.
We understand that you are not bound to accept the Lowest Calculated Price Quote or any Price Quote you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to this Request for Quotation.

The undersigned is authorized to submit the bid on behalf of _____
[name of the bidder]
as evidenced by the attached _____
[state the written authority].

We acknowledge that failure to sign each and every page of this Price Proposal Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____, 2025

Signature in the capacity of _____

Duly authorized to sign Bid for and on behalf of _____
ANNEX B

Technical Specifications

1. The project is For the use of Supplementary Feeding Program CY 2025 implementation in LGU Polomolok, South Cotabato (Lot 1) with NPCP-DSWD12-SFP-2025-03-001 as Reference Number.

2. Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the goods/equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either du

Item Specification Statement of Compliance

SOUTH COTABATO PROVINCE

Lot 1 Polomolok

Poultry Product:

1 Fresh Chicken Egg (medium)

Fresh Vegetables:

2 Potato, tuber, medium size (at least 160 grams/pc)

3 Fresh Carrots, (at least 160 grams per pc)

4 Fresh Bisol, medium size, (at least 250 grams/pc)

5 Fresh Green Cabbage, at least 250 grams/pc)

6 Fresh Upo, fruit, medium size, (at least 500 grams/pc)

7 Dried Green Monggo (packed per 200 grams) Total # of packs @ 200g/pack= 3,005 packs

8 Fresh Garlic bulb (at least 35 grams per piece and packed per 100 grams), Total # of packs @100g/pack= 6,550 packs

9 Fresh Red onion bulb (medium size at least 25 grams per piece and packed per 100 grams), Total # of packs@100g/pack=6,550 packs

10 Fresh Ginger, rhizome (packed per 100 grams), Total # of packs @100g/pack=2,500 packs

DELIVERY TERM:

Delivery will commence as per schedule by the End-user.

Delivery is within the attached schedule of delivery and timeline (8:00 to 12:00 NN)

Notes:

Free delivery to LGU's designated receiving areas.

Supplier must observe the health/safety protocols, must wear face mask and gloves during delivery.

All food items on the Delivery Schedule must be delivered on the same day @ the designated receiving areas. Any changes in the delivery schedule, the End-user will coordinate to the Supplier 3-5 days before the delivery date.

Any damaged/lacking goods upon delivery shall be replaced immediately. The supplier must bring buffer stock for replacement.

Vegetables must be fresh upon delivery.

Packaging: (in sets per DCC based on the attached schedule and quantity) shall be done in the supplier's warehouse prior to the date of delivery. The supplier shall provide clean and durable packaging of goods (eco-bags/sako bags/boxes) to prevent damage

Supplier should have clean, and sanitized area for packing and storing of food commodities.

The supplier must have clean Delivery Vehicle.

The supplier must provide "lapagan" like "trapal", and crates where the food items will be placed during delivery.

ACCEPTANCE and INSPECTION:

Acceptance by the LGU;C/MSWDO/Focal Person/SFP Staff. Inspected by the DSWD Inspection Committee.

Final Acceptance by the DSWD Acceptance Committee.

PAYMENT TERM:

Twenty (20) working days after submission of billing statement and other supporting documents.

I hereby certify to comply with all the above requirements.

Name of the Company/Bidder

Signature Over Printed Name of the Representative

Date

ANNEX A

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

NPCP-DSWD12-SFP-2025-03-001 For the use of Supplementary Feeding Program CY 2025 implementation in LGU Polomolok, South Cotabato (Lot 1)

Stock No. List of Food Items Unit Quantity Delivered,

Weeks/Months

Will commence upon the receipt of the purchase order and As per Schedule of the End-User

SOUTH COTABATO PROVINCE

Lot 1 Polomolok

Poultry Product:

1 Fresh Chicken Egg (medium) pc 57,939

Fresh Vegetables:

2 Potato, tuber, medium size (at least 160 grams/pc) kg 1,355

3 Fresh Carrots, (at least 160 grams per pc) kg 775

4 Fresh Bisol, medium size, (at least 250 grams/pc kg 200

5 Fresh Green Cabbage, at least 250 grams/pc) kg 673

6 Fresh Upo, fruit, medium size, (at least 500 grams/pc) kg 384

7 Dried Green Monggo (packed per 200 grams) Total # of packs @ 200g/pack= 3,005 packs kg 601

8 Fresh Garlic bulb (at least 35 grams per piece and packed per 100 grams), Total # of packs @100g/pack= 6,550 packs kg 655

9 Fresh Red onion bulb (medium size at least 25 grams per piece and packed per 100 grams), Total # of packs@100g/pack=6,550 packs kg 655

10 Fresh Ginger, rhizome (packed per 100 grams), Total # of packs @100g/pack=2,500 packs kg 250

DELIVERY TERM:

Delivery will commence as per schedule by the End-user.

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Notes:

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Supplier must observe the health/safety protocols, must wear face mask and gloves during delivery.

All food items on the Delivery Schedule must be delivered on the same day @ the designated receiving areas. Any changes in the delivery schedule, the End-user will coordinate to the Supplier 3-5 days before the delivery date.

Any damaged/lacking goods upon delivery shall be replaced immediately. The supplier must bring buffer stock for replacement.

Vegetables must be fresh upon delivery.

Packaging: (in sets per DCC based on the attached schedule and quantity) shall be done in the supplier's warehouse prior to the date of delivery. The supplier shall provide clean and durable packaging of goods (eco-bags/sako bags/boxes) to prevent damage

Supplier should have clean, and sanitized area for packing and storing of food commodities.

The supplier must have clean Delivery Vehicle.

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ACCEPTANCE and INSPECTION:

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Final Acceptance by the DSWD Acceptance Committee.

PAYMENT TERM:

Twenty (20) working days after submission of billing statement and other supporting documents. Kg 2300

* The performance of the obligations under the Contract shall not go beyond the validity of the appropriation for the Project.

I hereby certify to comply and deliver all the above requirements.

Name of the Company/Bidder

Signature Over Printed Name of the Representative

Date

Price Schedule for Goods Offered from within the Philippines

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from within the Philippines

Name of Bidder _____ Project ID No. _____ Page ____ of ____

1 2 3 4 5 6 7 8 9 10

Item Description Country of Origin Quantity Unit price

EXW per item Transportation and all other costs incidental to delivery, per item Sales and other taxes payable if Contract is awarded, per item Cost of Incidental Services, if applicable, per item Total Price, per unit (col 5+6+7+ 8 Total Price, per unit (col 5+

SOUTH COTABATO PROVINCE

Lot 1 Polomolok

Poultry Product:

1 Fresh Chicken Egg (medium) 57939 pcs

Fresh Vegetables:

- 2 Potato, tuber, medium size (at least 160 grams/pc) 1355 kgs
- 3 Fresh Carrots, (at least 160 grams per pc) 775 kgs
- 4 Fresh Bisol, medium size, (at least 250 grams/pc 200 kgs
- 5 Fresh Green Cabbage, at least 250 grams/pc) 673 kgs
- 6 Fresh Upo, fruit, medium size, (at least 500 grams/pc) 384 kgs
- 7 Dried Green Monggo (packed per 200 grams) Total # of packs @ 200g/pack= 3,005 packs 601 kgs
- 8 Fresh Garlic bulb (at least 35 grams per piece and packed per 100 grams), Total # of packs @100g/pack= 6,550 packs 655 kgs
- 9 Fresh Red onion bulb (medium size at least 25 grams per piece and packed per 100 grams), Total # of packs@100g/pack=6,550 packs 655 kgs
- 10 Fresh Ginger, rhizome (packed per 100 grams), Total # of packs @100g/pack=2,500 packs 250 kgs

DELIVERY TERM:

Delivery will commence as per schedule by the End-user.
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Notes:

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Supplier must observe the health/safety protocols, must wear face mask and gloves during delivery.

All food items on the Delivery Schedule must be delivered on the same day @ the designated receiving areas. Any changes in the delivery schedule, the End-user will coordinate to the Supplier 3-5 days before the delivery date.

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Final Acceptance by the DSWD Acceptance Committee.

PAYMENT TERM:

Twenty (20) working days after submission of billing statement and other supporting documents.

TOTAL BID AMOUNT

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Created by Loreto Jr. Vargas Cabaya

Date Created 21/03/2025

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