

## SUPPLEMENTAL / BID BULLETIN NO. 01

**TITLE :** Supplemental Bid Bulletin for the **PROCUREMENT OF ACCOMMODATION AND CATERING SERVICES INTENDED FOR ORIENTATION WORKSHOP OF CASE MANAGERS ON SOCIAL CASE MANAGEMENT SERVICE FOR FORMER MEMBERS OF THE NON-STATE ARMED GROUP**

**ITB NO. :** DSWD12-NORMALIZATION-2025-06-011

**DATE :** 02 July 2025

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following amendments and clarifications:

### Addendum/Amendment Details

SECTION	BEFORE	AFTER
<b>Section 1</b> <b>Invitation to Bid</b>	7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below <u>on or before 08 July 2025, 09:00 a.m.</u> Late bids shall not be accepted.	7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below <u>on or before 10 July 2025, 09:00 a.m.</u> Late bids shall not be accepted.
	9. Bid opening and evaluation shall be on <u>08 July 2025, 10:30 a.m.</u> at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.	9. Bid opening and evaluation shall be on <u>10 July 2025, 10:30 a.m.</u> at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
<b>Section II.</b> <b>Instructions to Bidders</b>	14.2. The Bid and <u>bid security shall be valid until 04 October 2025.</u> Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.	14.2. The Bid and <u>bid security shall be valid until 06 November 2025.</u> Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.
<b>Section III.</b> <b>Bid Data Sheet</b>	ITB Clause 20.2  <b>1. Present original copy of the following:</b>	ITB Clause 20.2  <b>1. Present original copy of the following:</b>

	<p>a. a. Latest Income Tax Return and Business Tax Return (<b><u>For 4th Quarter of 2024</u></b>)</p> <p>b. b. Latest Value Added Tax (VAT) Return (<b><u>For 4th Quarter of 2024</u></b>)</p> <p>ITB Clause 20.4</p> <p>DO NOT OPEN BEFORE: <b><u>08 July 2025; 1:30 P.M.</u></b></p>	<p>c. a. Latest Income Tax Return and Business Tax Return (<b><u>For 1st Quarter of 2025</u></b>)</p> <p>b. Latest Value Added Tax (VAT) Return (<b><u>For 1st Quarter of 2025</u></b>)</p> <p>ITB Clause 20.4</p> <p>DO NOT OPEN BEFORE: <b><u>10 July 2025; 10:30 A.M.</u></b></p>
<p><b>Section VI Schedule of Requirements and VII Technical Specifications</b></p>	<p><b>Amendment on items under I. Availability</b></p> <p>D. Event date: <b><u>June to July 2025 (Tentative)</u></b></p> <p><i>Since the bid opening is on July, in finalizing the schedule of their activity, the end-users were advised to take also into consideration the timeline for the procurement process</i></p> <p>(Note: In case of Fortuitous event, the training shall be rescheduled on the date agreed upon by the DSWD FO XII and Service Provider) –<b>for removal</b></p> <p><b>Amendment on IV. Venue under 1. Functionality</b></p> <p>* <b><u>Discount</u></b> (<i>change to 'free'</i>) at the business center for fax, printing, photocopying, etc.</p> <p>* Free use of session hall for the <b><u>socialization night (should be changed to fellowship night)</u></b></p> <p><b>Amendment on items under B. Room arrangement</b></p> <p>VIII. There shall be a hotel lobby, reasonably furnished with seating, <b><u>the size of which shall be commensurate with the size of the hotel</u></b> (<i>should be changed to 'can accommodate the number of participants'</i>)</p>	<p>D. Event date: <b><u>last week of July 2025 to 1st week of August 2025 (Tentative)</u></b></p> <p>* <b><u>Free of charge</u></b> at the business center for fax, printing, photocopying, etc.</p> <p>* Free use of session hall for the <b><u>fellowship night</u></b></p> <p>VIII. There shall be a hotel lobby, reasonably furnished with seating, <b><i>and can accommodate the number of participants'</i></b>)</p>

	<p><b>Amendment on requirements under 5. Meal Requirement</b></p> <p><b><u>* Does not use plastic, disposable cups and spoons and forks, instead reusable take out boxes and the like (to be removed)</u></b></p> <p>Note: A sample menu should be presented during the <b><u>pre-bid.</u></b> <i>(change to pre-bid)</i></p>	<p>Note: A sample menu should be presented during the pre-bid.</p>
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This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

  
**JACKIVA A. LAO**  
 Chairperson, DSWD FOXII BAC

Please accomplish the portion below and email at [procurement.fo12@dswd.gov.ph](mailto:procurement.fo12@dswd.gov.ph).

Received from DSWD, **Supplemental/Bid Bulletin No. 01** for the **DSWD12-NORMALIZATION-2025-06-011 PROCUREMENT OF ACCOMMODATION AND CATERING SERVICES INTENDED FOR ORIENTATION WORKSHOP OF CASE MANAGERS ON SOCIAL CASE MANAGEMENT SERVICE FOR FORMER MEMBERS OF THE NON-STATE ARMED GROUP**

RECEIVED BY : \_\_\_\_\_ DATE: \_\_\_\_\_  
 (SIGNATURE OVER PRINTED NAME)

DESIGNATION : \_\_\_\_\_

COMPANY : \_\_\_\_\_