SUPPLEMENTAL / BID BULLETIN NO. 01

TITLE	:	**Supplemental** Bid Bulletin for the **Procurement Hotel Accommodation and Catering Services for the conduct of Training on Effective Technical Writing and Public Speaking for PDBBM staff**
ITB NO.	:	**DSWD12-PDBBM-2025-08-020**
DATE	:	26 August 2025

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following amendments and clarifications:

Addendum/Amendment Details

SECTION	BEFORE	AFTER
Section VI Schedule of Requirements and VII Technical Specifications	**Hotel Accommodation and Meeting Facility *(add the catering services)*** ~~**Accommodation and Catering services for 2days**~~ **(to be removed)** It was agreed and decided by the Bids and Awards Committee (BAC), in coordination with the end-user, that the original quantity of 363 pax shall be broken down as follows: 1st batch – 100 pax for 2 days 2nd batch – 100 pax for 2 days 3rd batch – 163 pax for 2 days **Total and Quantity** columns updated accordingly to reflect batch breakdown	**Section VI** **Hotel Accommodation, Catering services, and Meeting facility** Add the breakdown of the 363 pax in the **Description** column as follows: **1st batch (100 pax for 2 days)** **2nd batch (100 pax for 2 days)** **3rd batch (163 pax for 2 days)** Update the entries under the **Quantity** and **Total** columns to reflect the breakdown**:** **100 pax** **100 pax** **363 pax**

DSWD Field Office 12, Regional Center, Brgy. Carpenter Hill, Koroandal City, Philippines 9506,
Website: http://www.fo12.dswd.gov.ph

	Addendum: For **C. Function Rooms** Item No. 3: With good sound system with at least 3 microphones and audio jack (audio technician on standby) **add in the microphone specs the **"functional and fully-charged or with fully-charged battery"*** For **E. Notes** Item No. 5. No bumping off of participants to other venue or hotels Item no. 6. Tissues and soap made always available especially in bathrooms and comfort rooms	Addendum: For **C. Function Rooms** 3. With good sound system with at least 3 microphones (***functional and fully-charged or with fully charged battery)*** and audio jack (audio technician on standby) For **E. Notes** 5. No bumping off of participants to other venue or hotels 6. Tissues and soap made always available especially in bathrooms and comfort rooms

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

JACKIYA A. LAO
Chairperson, DSWD FOXII BAC

Please accomplish the portion below and email at procurement.fo12@dswd.gov.ph.

Received from DSWD**, Supplemental/Bid Bulletin No. 01** for the **DSWD12-PDBBM-2025-08-020 Procurement Hotel Accommodation and Catering Services for the conduct of Training on Effective Technical Writing and Public Speaking for PDBBM staff**

RECEIVED BY : _____ **DATE:** _____
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : _____

COMPANY : _____